

**PLANNING COMMISSION MEETING
415 N. MILWAUKEE ST.
AUGUST 5, 2013 at 5:30 PM
APPROVED/OFFICIAL MINUTES**

1. Planning Commission meeting was called to order at 5:30 PM by Chairman Hincz. Present: Commissioners Ranke, Hardy, Luick, Alvey, Derse, and Atty. Dubis. Commissioner Schmidt was excused.
2. Chairman Hincz led the Pledge of Allegiance.
3. Commissioner Luick motioned to approve the July 1, 2013 meeting minutes as presented, seconded by Commissioner Hardy. Vote taken: 5-0. Motion carried.
4. Pier Permit- Lemarbre, 5421 E. Peninsula Rd. - Applicant was not in attendance but John Brzek was present to represent the applicants. Chairman Hincz asked if Brzek had something in writing giving him authorization to represent the applicants. Brzek indicated he did not. Commissioner Luick stated he had spoken to the applicant personally and she informed him that Brzek would be representing them at the meeting. Brzek indicated the Lemarbre's were proposing a 3' wide pier, 16' long with a "T" at the end. Brzek stated that currently the 3 x 16 portion was already installed and that the "T" portion was on backorder and would not be installed until the following year if approved. Chairman Hincz asked if the applicant had 103' of frontage. Brzek was unsure. Commissioner Alvey stated she had been out there and it looks to be close to 100'. Commissioner Hardy motioned to approve the 3' x 16' foot pier, minus the "T", seconded by Commissioner Luick. Commissioner Luick stated he had spoken to the tenants of the property and that they were concerned about the "T" section and not being able to get their boat in and out. Vote taken: 5-0. Motion carried. Commission informed Brzek that he is to have written consent for him to represent the Lemarbres and to revise the sketch to reflect the 3' x 16' dimensions at Monday's Town Board meeting.
5. Appointment of Fence Viewers – Chairman Hincz explained that a situation had come up where fence viewers may have been needed. Chairman Hincz indicated the topic will be tabled until needed.
6. Correspondence – None
7. Shoreland Contract- None
8. Announcements/Discussion-

Commissioner Derse motioned to adjourn the meeting at 5:39 PM, seconded by Commissioner Luick. All in favor. Motion carried.

Respectfully submitted,
Heather Stratton, Deputy Clerk