

TOWN BOARD MEETING FOR WATERFORD
415 N. MILWAUKEE ST.
APPROVED/OFFICIAL MINUTES FOR DECEMBER 11, 2023

1. Town Board meeting was called to order at 5:30 PM by Chair Nicolai. Present: Supervisors Ulander, Schwartz, Gauerke, and Szeklinski. Also present: Attorney Dubis, Chief Johnon, Lieutenant John Nelson, DPW Director, Ken Hinz, TVFC Lieutenant Graf and Secretary Flintrop, WWMD Commissioner Greg Horeth, and residents of the Town.
2. Chair Nicolai led the Pledge of Allegiance. Chair Nicolai held a moment of silence in memory of the Village of Rochester President, Ed Chart, who passed away the previous week.
3. Printed Minutes: **Supervisor Schwartz motioned to approve the Town Board meeting minutes dated November 13, 2023, as presented, seconded by Supervisor Szeklinski. Vote taken: 5-0. Motion carried.**
4. Treasurer Report/Payment of Claims- Chair Nicolai read the Treasurer's report. **Supervisor Schwartz motioned to approve the Treasurer's report and pay the claims, as presented, seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.**
5. Correspondence: Chair Nicolai read a letter from Waterford Fire Chief, Kevin Hafeman, regarding the assistance from the Waterford Police Department for the Christmas parade.
6. Committee Reports:
 - a) Police Dept. Report- Lt. Nelson reported 197 actual calls.
 - Discussion & possible action re: Interim Chief- Discussion was had regarding current policy vs. appointing an interim Chief. Policy designates command structure when Chief is absent. Lt. Nelson feels there is an unfair advantage for vacant Chief position for whomever is interim. **Supervisor Szeklinski motioned to designate Town Lieutenant to run the Town and the Village Lieutenant to run the Village. Vote taken: 5-0. Motion carried.**
 - b) Tichigan Vol. Fire Co- Secretary Cassidy Flintrop reported that the blood drive will be February 2, 2024. A private road maintenance list will be provided by TVFC. TVFC is requesting a Knox Box policy to require all new business to install as well as encourage existing businesses. Fire Department will be the only ones with a key. Approximate cost is \$500-\$700. Supervisor Schwartz stated TVFC has a 3-insurance rating which saves everyone on insurance.
 - c) Waterford Fire & Rescue- 18 - 911 calls.
 - d) WWMD- Greg Horeth was present and gave an update.
 - e) Park Dept.-
 - f) Road Dept.- Ken Hinz reported that the parts for the 1-ton dump truck are in and should be completed within the next month. Buena Park grant meeting in the morning. Having mechanical issues with trucks. They are getting older. Chad Sedmak, 6432 Blue Heron Pt., expressed concern about excessive speed with deliveries and is recommending speed humps. Amazon has delivery drivers that use their personal vehicles. Lt. Nelson indicated that there are new dynamics with all the deliveries and that the 2nd shift officer is aware and that grants will be

forthcoming to assist with enforcement. Supervisor Gauerke reported issues with seeing in the dark at the intersection of Hwy 83 and O and that the DOT will not do anything. Waiting on County Engineer. Light on existing pole is about \$20/month for electricity. Chief Johnson indicated that it's a county road and a state highway and should be a county issue. **Supervisor Szeklinski motioned to pay the electricity to have a light on the pole, seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.**

g) Town Planning Recommendations-

- Short-term rental-Esch, 6507 Willow Ct.-Applicant present. **Supervisor Szeklinski motioned to approve, seconded by Supervisor Ulander. Supervisor clarified the number of parking spots. Vote taken: 5-0. Motion carried.**

7. Old Business:

- a) Appointment of Election Officials- Term January 1, 2024 to December 31, 2025- **Chair Nicolai extended gratitude to those who work the elections and motioned to appoint the following people as election officials for a a two-year term to begin January 1, 2024 to December 31, 2025:**

- **Janene Littmann**
- **Joyce Gerard**
- **Heather Frank**
- **John Sobieski**
- **Maria Grambow**
- **Dick Grambow**
- **Janet Peterson**
- **Pam Burke**
- **Larry Balzer**
- **Linda Balzer**
- **Julia McDougell**
- **Sally Hensel**
- **Lynn Sprecher**
- **Nancy Dewane**
- **Debbie Gracey**
- **Nancy Dewane**
- **Samantha Mayer**

Motion seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.

- b) Discussion & possible action re: Ordinance for backyard chickens- Board reviewed two draft ordinances. Supervisor Gauerke and Chair Nicolai indicated they do not want more than 4 chickens. Supervisor Gauerke spoke with building inspector and no permit is required for a 32 sq. ft. coop.

Supervisor Gauerke motioned to approve the 2-page original draft with the following amendments:

- **No neighbor approval needed**
- **Permit may be revoked for substantiated complaints**
- **One-time application as long as there are no substantiated complaints**
- **Fee to be set by the Town Board (\$35.00)**

Motion seconded by Supervisor Szeklinski. Vote taken: 5-0. Motion carried.

- c) Discussion & possible action re: repealing & re-creating Ordinance 5.23-Keeping of Certain Animals-Final draft to be on January Town Board.

8. New Business:

a) Town Board Chairperson's Report

- Update on status of possible change to No Parking Ordinance to possibly include policy for special events-Nicolai indicated that the Town cannot prevent work vehicles from temporarily parking on the roads but recommends calling the Police Department if there are safety concerns. Chris Sackman, Watering Hole, indicated that the annual "Tush Dip" was coming up and asked about parking. Discussion took place about revising the current ordinance. Chair Nicolai indicated that the parking ordinance and special event ordinance need to be revised together. Currently the police are to enforce the current parking ordinance. Special events need to come to the Town with a site plan for parking. Town Board indicated the cars for the upcoming Tush Dip are to park on the North side of the road, all social media pages promoting the event are to indicate the parking on the North side.
- Update on Culvert on 36 and Kramer Dr-Chair Nicolai reported that she contacted Representative Wittke's office and that it was found that the Town is not responsible for the culvert. Chair Nicolai to get the documents from Rep Wittke's staff.
- Update on listening session held on December 5, 2023-Tom Mroczkowski reported that they received a lot of encouraging feedback. Town Board to get their input in by 12/25/23 for the January 9, 2024 meeting. Chair Nicolai thanked Tom and the other members for all their hard work.
- Reminder not to dispose of yard waste into any waterway such as the river or lake- Chair Nicolai reminded everyone not to dispose of their yard waste into the river or lake as it has a negative impact on the wildlife.

Forthcoming Events-

Supervisor Gauerke motioned to adjourn the meeting at 6:54 pm, seconded by Supervisor Szeklinski. Vote taken: 5-0. Motion carried.

Respectfully Submitted,

Heather Stratton, Deputy Clerk