

**PLANNING COMMISSION MEETING
415 N. MILWAUKEE ST.
DECEMBER 4, 2023 @ 5:30 PM
APPROVED/OFFICIAL MINUTES**

1. Planning Commission meeting was called to order at 5:30 PM by Chair Teri Nicolai. Present: Commissioners Wagner, Wenck, Mroczkowski, Dickinson (viz Zoom) & Derse. Commissioner Nelson was excused. Applicants Loren and Hannah Esch were via Zoom.
2. Chair Nicolai led the Pledge of Allegiance.
3. **Commissioner Wenck motioned to approve the October 2, 2023 minutes as presented, seconded by Mroczkowski. Vote taken: 6-0. Motion carried.**
4. Short-Term Rental- Esch, 6507 Willow Ct.- Applicants appeared via Zoom. Commissioner Mroczkowski questioned the applicants about occupancy. Hannah Esch indicated that the minimum was 10 and a maximum of 14. The garage is three-car but only two would be utilized and that there were 6 additional parking spaces outside the garage. **Commissioner Derse motioned to approve the STR, seconded by Commissioner Wenck. Vote taken: 6-0. Motion carried.**
5. Correspondence/Public Comments- Commissioner Derse would like to see a change under the littering ordinance relating to the river and lake to include the verbiage yard waste and not debris as it is currently written.
6. Forthcoming Events- Commissioner Mroczkowski noted that the Cooperative Boundary Agreement Listening Session will be held Tuesday, December 5th at 6:00 pm in the LGI Room at Waterford Union High School.

Commissioner Derse motioned to adjourn the meeting at 5:46 PM, seconded by Commissioner Mroczkowski. Vote taken: 6-0. Motion carried.

Respectfully Submitted,

Tina Mayer, Town Clerk