

**SPECIAL TOWN BOARD MEETING
APPROVED/OFFICIAL MINUTES FOR DECEMBER 19, 2023 @ 1:00 PM
WATERFORD TOWN HALL
415 N. MILWAUKEE ST., WATERFORD, WI**

Special Town Board meeting was called to order at 1:00 PM by Chair Nicolai. Present: Supervisors Ulander, Schwartz, and Gauerke. Szeklinski was excused. Present Chief Johnson and Don Houston, Village President.

Purpose: To discuss and potentially act upon potentially appointing an Officer in Charge and consideration of DPW employee's job performance and compensation.

1:00 pm- Chair Nicolai stated that she believed the section dealing with the Interim Police Chief/Officer in Charge could be in open session. Supervisor Ulander stated that one person, no matter who it is, needs to be in charge. Chair Nicolai referred to the Waterford Police Department Policy Manual, in particular 200.4 "Command Protocol" whereby it states "Except when designated as above, the order of command authority in the absence or unavailability of the Chief of Police is as follows: (a) Administration Section Lieutenant; (b) Patrol Section Lieutenant...". Lt. Bill Jescke, by this policy, would be the Officer in Charge. Discussion regarding potential liability if the board were to deviate from the policy. Supervisor Schwartz motioned to appoint Lt. William Jeschke as the Lieutenant in Charge, to take effect January 5, 2024 at the end of Chief Matthew Johnson's last shift, seconded by Supervisor Ulander. Vote taken: 4-0. Motion carried.

1:15 pm- Supervisor Gauerke motioned to move into closed session pursuant to 19.85 (1)(c) WI State Statutes (read by Chair Nicolai), seconded by Supervisor Ulander. Vote taken: 4-0. Motion carried.

2:40 pm- Supervisor Schwartz motioned to move into open session pursuant to WI State Statute 19.85(2), seconded by Supervisor Ulander. Vote taken: 4-0. Motion carried.

2:40 pm- Supervisor Gauerke motioned that he would draft a list of benchmarks that will be emailed to the Town Board that he will go over with Ken Hinz, 2.5% raise June 30 and 2.5% December 30, 2024, and a follow-up meeting January 8th **at 4:45 pm, seconded by Supervisor Schwartz. Vote taken: 4-0. Motion carried.

2:43 pm- Supervisor Schwartz motioned to adjourn at 1:33 PM, seconded by Supervisor Ulander. Vote taken: 5-0. Motion carried.

Respectfully Submitted,

Tina Mayer, Town Clerk

** Time may change if there isn't a Planning Commission meeting that night but will be properly noticed