

415 N. MILWAUKEE ST.
WATERFORD, WI 53185
WATERFORD TOWN HALL

TOWN BOARD AGENDA

APRIL 10, 2023 @ 5:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/86407310383?pwd=VjZiUnUwT1lodU5NOENqUFZlR01idz09>

Meeting ID: 864 0731 0383

Passcode: 801967

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF TOWN BOARD MINUTES DATED MARCH 13, 2023 AND SPECIAL MEETING MINUTES DATED MARCH 6TH AND MARCH 13TH AS PRINTED.
4. APPROVAL TO PAY CLAIMS AS PRESENTED/TREASURER REPORT
5. CORRESPONDENCE-Letter from Mayor Jeannie Hefty, City of Burlington
6. DEPARTMENT/COMMITTEE REPORTS:
 - (a) Police Dept.
 - (b) Tichigan Fire Co.
 - (c) Waterford Fire & Rescue
 - (d) Waterford Waterway Management District
 - (e) Park
 - (f) Road Dept.
 - (g) Board of Health
 - (h) Town Planning Commission Recommendations (See April PC Agenda)
7. OLD BUSINESS:
 - (a)
8. NEW BUSINESS:
 - (a) Original liquor license applications- The Watering Hole (FKA JD's Taste of Texas), 28837 Beach Dr.

FORTH COMING EVENTS-

“Requests from persons with disabilities who need to participate in this meeting or hearing should be made to the Town Chairperson Office at 534-1871 with as much notice as possible”

TOWN BOARD MEETING FOR WATERFORD
415 N. MILWAUKEE ST.
UNAPPROVED/UNOFFICIAL MINUTES FOR MARCH 13, 2023

1. Via speakerphone, Town Board meeting was called to order at 5:30 PM by Chairman Hincz. Present: Supervisors Gauerke, Szeklinski, Schwartz, Nicolai, Attorney Dubis, Police Chief Johnson, Lieutenant John Nelson, DPW Director, Ken Hinz, TVFC Captain, Mike Borchardt, WWMD Commissioner Bill McCormick, and residents of the Town.
2. Chairman Hincz led the Pledge of Allegiance.
3. Printed Minutes: **Supervisor Nicolai motioned to approve the Town Board meeting minutes dated February 13, 2023, as presented, seconded by Supervisor Schwartz. Vote taken: 5-0. Motion carried.**
4. Treasurer Report/Payment of Claims- Supervisor Szeklinski read the Treasurer's report. **Supervisor Schwartz motioned to approve the Treasurer's report and pay the claims, seconded by Supervisor Nicolai. Vote taken: 5-0. Motion carried.**
5. Correspondence: Mike Schoenfeld, High School Board President, gave presentation on the HS referendum and offered to answer questions.
6. Committee Reports:
 - a) Police Dept. Report- Chief Johnson reported that officers were assigned to 198 actual calls, 167 crime preventions and 59 building checks. Chief reported that there were 96 traffic citations, 37 warnings, 2 misdemeanors, 12 ordinance violations, 5 OWI's, 1 warrant arrest, 10 accident reports and 1 domestic abuse.
 - b) Tichigan Vol. Fire Co-Captain Mike Borchardt reported 29 calls for October; 20 EMS, 15 Transports. Borchardt reported that for the 2/22/23 ice storm, TVFC stayed in quarters vs being on standby at a different location. Borchardt reported that Chief Miller met with Chiefs Hafemann and Bierman regarding staffing levels and staff sharing and that they entered into a program with the three departments and agreed to split the cost 3 ways.
 - c) Waterford Fire & Rescue- Waterford was unable to be present but provided the Board with their report. Supervisor Gauerke read the report indicating the total of 5 calls for the month of February.
 - d) WWMD- Bill McCormick reported that they had applied for a ProcellaCOR treatment grant through the DNR to help offset the costs to treat Lake Tichigan. The grant was not received, so they may not do Tichigan Lake this year. McCormick indicated that they were also applying for additional grants for the harvester. McCormick reported that they are getting the herbicide permits in line and that they are actively working on the dredging project and evaluating bids that they had received. Chairman Hincz asked how they were doing with manpower. McCormick indicated that they were looking into a paid, part-time position and that otherwise they are 100% volunteer. McCormick stated that once the dredging project is approved, they will need a full-time project manager, but that will be built into the bid.
 - e) Park Dept.- Ken Hinz reported that they will be doing the water testing and that they will turn the water on and open the bathrooms asap, depending on the temperature.
 - f) Road Dept.- Ken Hinz reported 23 snow events for the season. Hinz indicating the install for the backup generator will be May 11th. Hinz reported a lot of truck issues as well as the salt shed walls/timbers are having cracking issues. Hinz indicated that he is looking into getting a quote to

replace or repair the cracked timbers. Hinz will have the engineer compile a list of roads with budgetary numbers so the Board can come up with a plan and have road bids go out in May.

- Discussion & possible action re: Road Bond Requirements-Supervisor Gauerke suggested adding wording pertaining to adding/removing fill material. **Supervisor Gauerke motioned to approve, after working with the Clerk and adding the wording for fill material, seconded by Supervisor Schwartz. Vote taken: 5-0. Motion carried.**
 - Discussion & possible action re: Wis DOT FFY24 Surface Transportation Program-Local Program Application- Hinz indicated the total cost was \$1.2 - \$1.3 million, 80/20 grant for Townline Rd.-**Supervisor Gauerke motioned to begin the process and have Hinz continue to coordinate with the Town of Norway and keep the Town Board informed of the costs, seconded by Supervisor Nicolai. Vote taken: 5-0. Motion carried.** Hinz indicated the Buena Park project would be \$1.5 million, \$750,000 would be the Town portion and \$250,000 would be the Village portion. Village of Waterford had not been approached regarding their portion. Discussion took place on the 3/31/23 deadline to apply, the Village not being contacted yet and for the lack of funds. **Supervisor Szeklinski motioned to not apply for the Buena Park project, seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.**
 - Discussion & possible action re: Status of new truck- F-600 chassis has already been ordered and total cost is \$57,858. \$100,000 of ARPA funds have been earmarked for the chassis and equipment. **Supervisor Gauerke motioned to approve the bid for equipment from Best Truck Repair, in the amount of \$39,010, seconded by Supervisor Nicolai. Vote taken: 4-1 (Supervisor Szeklinski opposed). Motion carried.**
 - Supervisor Gauerke read several thank you's to the DPW for their great job of plowing and cleaning the icy roads.
- g) Board of Health- Supervisor Nicolai announced the 211-hotline service for mental/family crisis. Covid booster shots still available at the health department.
- h) Town Planning Recommendations-
- Town Level Variance-Reindl and Blake, 33300 & 33301 Cayuga Way- **Supervisor Gauerke motioned to accept planning commission's recommendation for denial, seconded by Supervisor Nicolai. Vote taken: 5-0 Motion carried.**

7. Old Business:

- a) Discussion & possible action re: RFP for Audio/Visual for the Town Hall- **Supervisor Szeklinski motioned to accept the RFP and send out, seconded by Supervisor Schwartz. Vote taken: 5-0. Motion carried.**

8. New Business:

- a) Request for alcohol use at Town Park-Rench/Michalik-**Supervisor Szeklinski motioned to approve contingent upon the applicants being responsible for the additional costs for garbage and port o potty's. Applicants are to move the tables and return them back to where they found them. Motion was seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.**

Forthcoming Events- Tichigan Lions Easter Egg Hunt April 1, 2023.

Supervisor Schwartz motioned to adjourn the meeting at 6:52 pm, seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.

Respectfully Submitted,

Heather Stratton, Deputy Clerk

Town Board Minutes- March 13, 2023

**SPECIAL TOWN BOARD MEETING FOR WATERFORD
415 N. MILWAUKEE ST., WATERFORD, WI 53185
UNAPPROVED/UNOFFICIAL MINUTES FOR MARCH 6, 2023
12:30 PM AT THE TOWN HALL**

In the absence of the Chairman, Supervisor Szeklinski motioned to appoint Supervisor Schwartz as acting Chairman, seconded by Supervisor Nicolai. Vote taken: 4-0. Motion carried. Present: Supervisors Nicolai, Gauerke, Schwartz, and Supervisor Szeklinski.

12:33 pm- Supervisor Gauerke motioned to move into closed session pursuant to Wisconsin Statute 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Item to be discussed: 1) Performance evaluation of DPW employees, seconded by Supervisor Nicolai. Vote taken: 4-0. Motion carried.

1:15 pm- Supervisor Nicolai motioned to move into open session, seconded by Supervisor Gauerke. Vote taken: 4-0. Motion carried.

1:16 pm- Supervisor Szeklinski motioned to approve an employee 6-month review raise and a performance review raise, seconded by Supervisor Gauerke. Vote taken: 4-0. Motion carried.

Supervisor Schwartz motioned to adjourn at 2:11 pm, seconded by Supervisor Nicolai. Vote taken: 3-0. Motion carried.

Respectfully Submitted,

Tina Mayer, Town Clerk

**SPECIAL TOWN BOARD MEETING FOR WATERFORD
UNAPPROVED/UNOFFICIAL MINUTES FOR MARCH 13, 2023
5 PM AT THE TOWN HALL**

Supervisor Szeklinski called the meeting to order at 5pm. Present: Chairman Hincz via speakerphone, Supervisors Nicolai, Gauerke, and Schwartz, Ryan Heiden, Von Briesen & Roper, Chief Johnson.

Supervisor Schwartz motioned to move into closed session pursuant to Wisconsin Statute 19.85 (1) (e) for the purpose of conducting business wherein competitive or bargaining reasons require closed session, seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.

Supervisor Szeklinski motioned to move into open session at 5:34pm, seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.

Supervisor Gauerke motioned to set up a special meeting with Attorney Heiden, Local 104 and the Board, seconded by Supervisor Schwartz. Vote taken: 5-0. Motion carried.

Supervisor Gauerke motioned to adjourn at 5:35pm, seconded by Supervisor Nicolai. Vote taken: 5-0. Motion carried.

Respectfully Submitted,
Heather Stratton, Deputy Clerk



My name is Jeannie Hefty. I am the Mayor of the City of Burlington, Wisconsin.

I am asking you to join me in requesting the State to allow municipalities to request a transfer of a "Class B" liquor licenses throughout the entire county, rather than being limited to a 2-mile contiguous radius.

Our City was recently faced with two solid applicants wishing to apply for a "Class B" liquor license; however, the City only had one license remaining. This resulted in our Council having to choose a "winner" and a "loser". Both had solid business plans. Both would have been welcomed and successful in our community.

We are a growing community! Unfortunately, the need to grow our population by another 500, won't happen in time to support the addition of potential new businesses and restaurants wanting to come here. Your communities are growing too! The current limitations on "Class B" liquor licenses prevent new businesses and stunts economic growth!

Representative Robin Vos will assist municipalities and will pursue this at the State level, but we need your support. I am requesting signatures from all levels of government in the County and have attached a document to provide your signature.

Please pursue this as soon as possible, and help to make a difference to expand future growth and economic development in our counties and municipalities.

In closing, I don't want any municipality to go through what the City of Burlington did.

Thank you!

Sincerely,

A handwritten signature in black ink that reads "Jeannie Hefty". The signature is fluid and cursive.

Mayor Jeannie Hefty
City of Burlington
Burlington, Wisconsin

APRIL 10, 2023
PLANNING COMMISSION MEETING
TOWN OF WATERFORD
415 N. MILWAUKEE ST., WATERFORD, WI

TOWN HALL

5:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/89063925123?pwd=WmpZTkFSeWowWnNlbnVluUXRyWStVQT09>

Meeting ID: 890 6392 5123

Passcode: 214563

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MARCH 6, 2023 MINUTES AS PRESENTED.
4. PIER PERMIT- SALLWASSER, 5613 E. PENINSULA RD.
5. CSM- RAGUSE, 31911 HIGH DR.- REQUEST TO SPLIT +/- 5 ACRES OFF PARENT PROPERTY TO BUILD A SINGLE-FAMILY HOME
6. CMS- JENSEN. VACANT PARCEL LOCATED ACROSS JENSEN PARKWAY- REQUEST TO CREATE 3 BUILDABLE LOTS EACH +/- 1.5 ACRES (PRESENT LOT SIZE IS +/- 14.41 ACRES)
7. CORRESPONDENCE-
8. SHORELAND CONTRACT REPORT
9. FORTH COMING EVENTS-

“Requests from persons with disabilities who need to participate in this meeting or hearing should be made to the Town Chairperson Office at 534-1871 with as much notice as possible”

TOWN BOARD MAY BE IN ATTENDANCE

This notice is subject to amendment up and to the time applicable as allowed by law. Please check with Town Clerk for any changes.

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ ending: 6/30/2023
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Waterford
 Village of }
 City of }

County of Racine Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$
<input checked="" type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Sackman</u>	<u>Christopher</u>	<u>Jon</u>	<u>5630 Island View Court</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

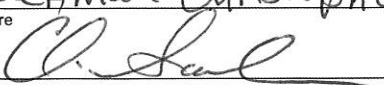
1. Trade Name The Watering Hole LLC Business Phone Number 262 613 5343
 2. Address of Premises 28837 Besch Drive Waterford WI Post Office & Zip Code 53185

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
One building with now used living quarters on the second floor.
Alcohol to be sold on the ground level floor and only.
Alcohol to be stored in the basement.

4. Legal description (omit if street address is given above): _____
 5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? JO's Taste of Texas LLC
John Gomez

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No **If yes, explain.**
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 3-20-23 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Sackman Christopher J</u>	Title/Member <u>President</u>	Date <u>3-20-23</u>
Signature 	Phone Number <u>2626135343</u>	Email Address <u>sackman71@gmail.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>3/20/2023</u>	Date reported to council / board <u>4/10/2023</u>	Date provisional license issued <u>—</u>	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Application for Dance License
(Pursuant to Town of Waterford Municipal Code Section 6.12)

For Office Use Only
License No. Granted

(PLEASE PRINT)

A Waterford, Wisconsin, 3-20, 2023
(month/day) (year)

To the Clerk and the Board Members of the Town of Waterford, Wisconsin.

(I) (We) hereby apply for a dance permit to be effective from July 1, _____ to June 30, 23 (unless sooner revoked).

Business Name: The Watering Hole

Doing Business As (DBA): _____

Physical Address of Applicant (include mailing address if different):

Person 5630 Island View Court / The Watering Hole Address
Waterford WI 53185 / 28837 Beach Dr.
Waterford WI 53185

Name and addresses of Principal Officers:

Chris Sackman / 5630 Island View Court
Waterford WI 53185

Location of premises to be licensed: 28837 Beach Dr. Waterford WI 53185

Are any of the following businesses conducted in any part of the premises for which the license is sought:

Restaurant Tavern

Type of license applying for:

A Class "A" \$100.00 Class "B" \$60.00
 Class "C" \$40.00 Class "D" \$15.00 (special one-day permit)

Has applicant been convicted of violating ANY law regulating the operation of public dance halls? If yes, give details, including jurisdiction and penalty imposed: NO

Has applicant been convicted of violating ANY law regulating the operation of public dance halls? If yes, give details, including jurisdiction and penalty imposed: NO

Signature of Applicant Cl. Sackman

Applicant's Phone Number 2626135343

APPLICATION FOR LICENSE TO SELL SODA WATER BEVERAGES
For the license period beginning July 1, 20____ and ending June 30, 20 23

I, hereby apply for a License to sell at the premises described below, in the Town of Waterford, from date hereof until June 30, 20____, (unless sooner revoked) Soda Water Beverages to be consumed on or off the premises, subject to the limitations imposed by Section 66.0433 (2) of the Wisconsin Statutes and acts amendatory hereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations affecting the sale of such beverages if a license be granted to me.



Signature of Applicant

Name of Applicant: <u>Chris Sackman</u>	Trade Name (if different from applicant): <u>The Watering Hole</u>
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Applicant's Mailing Address: <u>5630 Island View Court</u>	City, State, Zip Code: <u>Waterford WI 53185</u>
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Applicant is (check one): Individual Partnership Corporation L.L.C. Other


Name of Establishment to be Licensed: <u>The Watering Watering Hole</u>	Address of Licensed Premises: <u>28837 Beach Dr. Waterford WI 53185</u>
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Has applicant been licensed to sell soda water beverages in the Town of Waterford within two years prior to the date hereof?
No

Has applicant been convicted of any felony or of violating ANY law of the State of Wisconsin or of the United States? If yes, give date of conviction, name of court, nature of offense.
No

Has applicant ever been convicted of violating ANY law of the State of Wisconsin, or ordinance of Racine County, or ordinance of the Town of Waterford regulating the sale of beverages or intoxicating liquors? If yes, give details, including jurisdiction and penalty imposed:
No

Does applicant hold any license to sell fermented malt beverages or intoxicating liquors? If yes, state the type of such license, and the address of the licensed premises:
No

Signature of Applicant 	Date: <u>3-20-23</u>
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