

415 N. MILWAUKEE ST.
WATERFORD, WI 53185
WATERFORD TOWN HALL

TOWN BOARD AGENDA

AUGUST 14, 2023 @ 5:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/89736715164?pwd=U2NKNi9JQVFMem5qdVlBZlRzSlgvQT09>

Meeting ID: 897 3671 5164

Passcode: 102935

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF TOWN BOARD MINUTES DATED JULY 10, 2023 AS PRINTED AND SPECIAL MEETING MINUTES DATED JULY 19, 2023 AS PRINTED.
4. APPROVAL TO PAY CLAIMS AS PRESENTED/TREASURER REPORT
5. CORRESPONDENCE
6. DEPARTMENT/COMMITTEE REPORTS:
 - (a) Police Dept.
 - Recognition of the agencies who responded to incident on August 9, 2023
 - Discussion & appropriate action re: squad purchases (using the funds allocated through budget and ARPA funds)
 - (b) Tichigan Fire Co.
 - (c) Waterford Fire & Rescue
 - (d) Waterford Waterway Management District
 - (e) Park
 - (f) Road Dept.
 - Discussion & possible action re: road bids and potential award
 - (g) Town Planning Commission Recommendations (See August PC Agenda)
7. OLD BUSINESS:
 - (a) Discussion & possible action re: Audio/Video Equipment/Meeting Room table (previously submitted to Town Board)
8. NEW BUSINESS:
 - (a) Review and Action re: Short-Term Rentals- 6749 A N. Tichigan Rd.; 6749 N. Tichigan Rd.; 28725 Mulberry Ln.
 - (b) Discussion & possible action re: Department Uniform Allowance
 - (c) Appointment of members of sub-committee for Cooperative Boundary Agreement
 - (d) Board Liaisons- Clarification of duties
 - (e) Town Board Chairperson's Report

PUBLIC COMMENTS- *Please be advised per State Statute Section 19.84(2), information will be received from the public. It will be the policy of the Town that citizens be pre-registered to present comments or suggestions to the Town Board. Registration forms will be available at the meeting and must be turned in to the Town Clerk prior to the start of the meeting. Pre-registered Citizens will be called by name by the Town Chair and are subject to a three-minute time period, per person, with time extensions granted at the Town Board's discretion. Be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments.*

FORTH COMING EVENTS-

“Requests from persons with disabilities who need to participate in this meeting or hearing should be made to the Town Chairperson Office at 534-1871 with as much notice as possible”

**TOWN BOARD MEETING FOR WATERFORD
415 N. MILWAUKEE ST.
UNAPPROVED/UNOFFICIAL MINUTES FOR JULY 10, 2023**

1. Town Board meeting was called to order at 5:30 PM by Chair Nicolai. Present: Supervisors Gauerke, Szeklinski, Schwartz, Ulander, Attorney Dubis, Police Chief Johnson, Lieutenant John Nelson, DPW Director, Ken Hinz, TVFC Chief, Bill Miller TVFC Secretary, Cassidy Flintrop, WWMD Commissioner Bill McCormick, and residents of the Town.
 2. Chairman Hincz led the Pledge of Allegiance.
 3. Printed Minutes: **Supervisor Gauerke motioned to approve the Town Board meeting minutes dated June 12, 2023, as presented, seconded by Supervisor Szeklinski. Vote taken: 5-0. Motion carried.** Supervisor Gauerke indicated he would like to see the Audio/Video items on the next agenda. Items to be on August TB agenda. No action on the May 8, 2023 Minutes. **Supervisor Schwartz motioned to approve the meeting minutes dated June 26, 2023, seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.**
 4. Treasurer Report/Payment of Claims- Chair Nicolai read the Treasurer's report. **Supervisor Szeklinski motioned to approve the Treasurer's report and pay the claims including the revised copy of claims, seconded by Supervisor Schwartz. Vote taken: 5-0. Motion carried.** Alcivia invoice for fertilizing the park to come out of the park reserve account.
 5. Correspondence:
 6. Committee Reports:
 - a) Police Dept. Report- Lieutenant Nelson reported that officers were assigned to 327 actual calls, 185 crime preventions and 42 building checks. Lieutenant reported that there were 199 traffic citations, 53 warnings, 1 misdemeanor, 14 ordinance violations, 6 OWI's, 1 warrant arrest, 6 accident reports and 1 domestic abuse, 16 Water Patrol citations and 7 Water Patrol warnings. Lieutenant Nelson indicated that due to grants, they were able to do much more enforcement.
 - b) Tichigan Vol. Fire Co-Chief Miller introduced Secretary Cassidy Flintrop. Chief miller reported 21 calls for June; 12 EMS and 9 Fire Chief Miller reported they recently CPR certified 65 individuals and all instructors were renewed. July 12th 1st aid and CPR training. Also, TVFC sponsors car seat classes. Received another grant for smoke protection. Three departments responded at 10:30pm the night before for a single-family house on fire on Mountain Ln. Chief Miller indicated the police officers were incredible with their participation and thanked Chief Johnson. Chief Miller reported that they were entering into Automatic Response Agreements (ARA's). Chair Nicolai indicated that she appreciates how the departments have been working together. Chief Miller recommends the Town put occupancy requirements for public safety for events in the Town.
 - c) Waterford Fire & Rescue-
 - d) WWMD- Bill McCormick reported that they are continuing with the weed harvesting and they cut the main river channel to widen the path before ethe 4th of July. New harvester to be in within the next couple weeks.
 - e) Park Dept.- Ken Hinz reported that they are getting ready for the upcoming events.
 - f) Road Dept.- Ken Hinz reported that there is an upcoming meeting with Town of Norway, Engineer and Town to wrap up engineering, will need to sign report and then it will go out to bid (by end of month). Road bids will be opened by engineer on July 28th and they will get to the Town by August 1st and placed on August 14th Town Board. One-ton still on order, will coordinate with Supervisor Gauerke on
- Town Board Minutes- July 10, 2023

the accessories for it. Supervisor Szeklinski asked who monitors heavy construction traffic on Town roads. Szeklinski concerned about the amount of construction traffic on N Lake Dr. Hinz will take a look

g) Town Planning Recommendations-

- Rezone/LUP Amendment-Foat,33319 Hill Valley Rd.- **Supervisor Szeklinski motioned to accept planning commission's recommendation for approval and to have the applicant come back for CSM approval, seconded by Supervisor Schwartz. Vote taken: 5-0 Motion carried.**

7. Old Business:

- a) Discussion & possible action re: amending current burning ordinance #2-12-2005- **Supervisor Schwartz motioned to approve the changes, as presented, with the following additional changes: Re-number section 8 once 8.3 is removed, add "Must notify Racine County Dispatch at the non-emergency number prior to burning" to 7.8 and correct typo "Here" should be "There", remove "Except for barbecue, gas and charcoal grills" from section 13.1 and add agriculture burns, seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.**

8. New Business:

- a) Renewal of liquor license applications- Sol Y Luna, 28432 N Lake Dr-**Supervisor Gauerke motioned to approve, seconded by Supervisor Szeklinski. Vote taken: 5-0. Motion carried.**
- b) Discussion and possible action re: Resolution opposing AB292 & SB289 as it relates to assessments- Supervisor Gauerke explained the resolution and Romanak's comments/concerns, which she relayed to the Board at BOR. Supervisor motioned to sign the resolution, seconded by Supervisor Ulander. Vote Taken: 5-0. Motion carried.
- c) Review and Action re: Short-Term Rentals: 6232 & 6240 Briarwood Cir., 6732 Burma Rd., 5410 W Peninsula Rd., 6632 Canal Ln., 28935 Elm Island Dr., 6417 N Tichigan Rd., 28605 Burma Rd.- Supervisor Szeklinski motioned to approve, seconded by Supervisor Schwartz. Vote taken: 5-0. Motion carried.

Forthcoming Events- Balloon fest July 15th.

Supervisor Schwartz motioned to adjourn the meeting at 6:38 pm, seconded by Supervisor Szeklinski. Vote taken: 5-0. Motion carried.

Respectfully Submitted,

Heather Stratton, Deputy Clerk

**SPECIAL TOWN BOARD MEETING FOR WATERFORD
UNAPPROVED/UNOFFICIAL MINUTES FOR JULY 19, 2023
1:00 PM AT THE TOWN HALL**

Special Town Board meeting was called to order at 1:00 PM by Chair Nicolai. Present: Supervisors Ulander, Schwartz, Gauerke and Szeklinski. Officers Nate Schweizer, David Ferger and Brad Leech as well as Luke Wagner, WPPA.

Purpose: To discuss and potentially act upon MOU as it relates to the Police Union as well as a Resolution pertaining to Cooperative Boundary Agreement

1:00 pm- Resolution: The resolution states that the Town Board is authorizing participation in the preparation of a cooperative boundary plan pursuant to Sec. 66.0307, WIS Stats. This resolution is non-binding. Supervisor Szeklinski motioned to approve the resolution subject to removing the Towns of Dover, Norway and East Troy and subject to review of Attorney Dubis, seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried. Joint meeting with the Village will be July 25, 2023 at 6:00 pm at the LGI Room at Waterford Union High School.

1:08 pm- Supervisor Gauerke motioned to move into closed session pursuant to 19.85 (1)(3) reading the WI State Statutes, seconded by Supervisor Schwartz. Discussion: Supervisor Ulander state what constitutes a closed session meeting and questioned if this needed to be in closed session. Luke Wagner, WPPA noted that there may be some comments made about particular individuals. Vote taken: 5-0. Motion carried.

1:43 pm- Supervisor Schwartz motioned to move into open session pursuant to WI State Statute 19.85(2), seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.

Supervisor Ulander motioned to approve the MOU as written with the suggested modification to credit each officer with eleven (11) years of service for vacation purposes only, accruing one (1) year credit annually beginning January 1, 2023, seconded by Supervisor Szeklinski. Vote taken: 5-0. Motion carried.

Supervisor Ulander motioned to adjourn at 1:46 PM, seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.

Respectfully Submitted,

Tina Mayer, Town Clerk



Waterford Police Department

415 North Milwaukee St., Waterford, WI 53185

Phone: 262-534-2119 Fax: 262-534-7789

PRESS RELEASE ###
Waterford Police Department
Wednesday, August 9th, 2023

Today at 11:22am Racine County Communications Center received a report of a possible drowning on the Fox River in the Town of Waterford. Multiple law enforcement and fire rescue agencies responded to the scene and began searching for the victim. With help from witnesses, a search area was established. At approximately 12:46 the victim was located by a Racine County Sheriff Department drone in marsh grass along the shore of the Fox River. Voice contact was made by Racine County Dive Team members and Waterford Water Patrol Officers. The victim was found to be safe and have only superficial injuries. The victim was transported by Waterford Fire to an area hospital for precautionary medical treatment.

The Waterford Police Department would like to thank the following agencies who responded to the incident:

Division 4 MABAS SONAR, Racine County Sheriff's Department, Racine County Dive Team, Wisconsin State Patrol, Wisconsin Department of Natural Resources. Town of Burlington Fire, City of Burlington Fire, Caledonia Fire, Tichigan Fire, Village of Waterford Fire, Rochester Fire, Racine Fire Bells, Raymond Fire, Kansasville Fire, Wind Lake Fire, South Shore Fire, Pleasant Prairie Fire, Antioch Fire, Barrington Fire, Fox Lake Fire, Lake Forest Fire, Wauconda Fire, Crystal Lake Fire, Libertyville Fire, Franklin Fire, and all assisting communications centers. We thank all other agencies we may have missed, as many responded.

We would also like to thank the many witnesses and property owners who assisted with information, water access, and vessels.

PIO Schweitzer /// LT Nelson

NOTICE TO PROCEED

Owner: **Town of Waterford**

Owner's Contract No.:

Contractor: **Payne & Dolan, Inc.**

Contractor's Project No.:

Engineer: **Kapur & Associates, Inc**

Engineer's Project No.: **23.0547**

Project: **2023 Waterford Asphalt
Paving Program**

Contract Name:

Effective Date of Contract:

TO CONTRACTOR:

Owner hereby notifies Contractor that the Contract Times under the above Contract will commence to run on _____, 2023.

On that date, Contractor shall start performing its obligations under the Contract Documents. No Work shall be done at the Site prior to such date. In accordance with the Agreement, [the date of Substantial Completion is **October 15, 2023**, and the date of readiness for final payment is **November 15, 2023**.

Before starting any Work at the Site, Contractor must comply with the following:
[Note any access limitations, security procedures, or other restrictions]

Owner: **Town of Waterford**

Authorized Signature

By:

Title:

Date Issued:

Copy: Engineer

MEMORANDUM TO THE TOWN OF WATERFORD

To: Ken Hinz, Public Works Supervisor
From: Greg Governatori, Town Engineer
CC: Town Board
Date: July 28, 2023
Re: Bid Approval and Recommendation for the 2023 Asphalt Paving Program

A total of four bids were received on Friday, July 28, 2023, for the **2023 Asphalt Paving Program**. The bids were reviewed, and the final bid tab results are as follows:

Item	Bidder #1 – Payne & Dolan	Bidder #2 – Stark Pavement	Bidder #3 – Wolf Paving	Bidder #4 – Asphalt Contractors
Section 1 – Bayside Cove	\$18,080.00	\$21,179.50	\$26,108.00	\$19,775.00
Section 2 – Elm Island Circle	\$46,452.50	\$48,843.00	\$48,710.00	\$52,633.00
Section 3 – Miller Road	\$53,442.50	\$56,470.00	\$61,164.50	\$68,277.00
TOTAL – Base Bid (Sections 1-3)	\$117,975.00	\$126,492.50	\$135,982.50	\$140,685.00

Based on the review of the bids, the review of the bidder’s qualification statement and previous experience, and discussion with the Town staff, it is my recommendation to award the **2023 Asphalt Paving Program** contract to **Payne & Dolan Inc.** A bid bond of 5% of the contract price, and qualification statement were submitted with their bid. The project General Bid Tab is attached for your review.

2023 Waterford Asphalt Paving Program - General Bid Tab

Owner: Town of Waterford

Bid Opening: July 28, 2023, 9:00am CDT



KAPUR & ASSOCIATES, INC.

				Payne & Dolan Inc.		Stark Pavement Corp.		Wolf Paving		Asphalt Contractors	
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$
Section 1 - Bayside Cove (Fraiser Trail to Termini) 264' x 22'											
1	Pulverize and Relay	SY	650	\$0.75	\$487.00	\$10.00	\$6,500.00	\$13.00	\$8,450.00	\$4.00	\$2,600.00
2	2-1/4" HMA Pavement Type 3 LT 58-28 S	TON	88	\$92.50	\$8,140.00	\$93.50	\$8,228.00	\$105.00	\$9,240.00	\$105.00	\$9,240.00
3	1 3/4" HMA Pavement Type 4 LT 58-28 S, Item also includes Tack Coat (455.0605)	TON	69	\$137.00	\$9,453.00	\$93.50	\$6,451.50	\$122.00	\$8,418.00	\$115.00	\$7,935.00
Subtotal					\$18,080.00		\$21,179.50		\$26,108.00		\$19,775.00
Section 2 - Elm Island Circle (Elm Island Drive to 4946 Elm Island Circle) 870' x 20'											
5	Pulverize and Relay	SY	1950	\$0.75	\$1,462.50	\$5.00	\$9,750.00	\$5.00	\$9,750.00	\$3.20	\$6,240.00
6	2-1/4" HMA Pavement Type 3 LT 58-28 S	TON	265	\$79.60	\$21,094.00	\$83.00	\$21,995.00	\$79.00	\$20,935.00	\$95.00	\$25,175.00
7	1 3/4" HMA Pavement Type 4 LT 58-28 S, Item also includes Tack Coat (455.0605)	TON	206	\$116.00	\$23,896.00	\$83.00	\$17,098.00	\$87.50	\$18,025.00	\$103.00	\$21,218.00
Subtotal					\$46,452.50		\$48,843.00		\$48,710.00		\$52,633.00
Section 3 - Miller Road (HWY 20 to County Line) 1265' x 18'											
10	Pulverize and Relay	SY	2530	\$0.75	\$1,897.50	\$3.00	\$7,590.00	\$4.20	\$10,626.00	\$3.20	\$8,096.00
11	2-1/4" HMA Pavement Type 3 LT 58-28 S	TON	344	\$73.00	\$25,112.00	\$80.00	\$27,520.00	\$79.00	\$27,176.00	\$95.00	\$32,680.00
12	1 3/4" HMA Pavement Type 4 LT 58-28 S, Item also includes Tack Coat (455.0605)	TON	267	\$99.00	\$26,433.00	\$80.00	\$21,360.00	\$87.50	\$23,362.50	\$103.00	\$27,501.00
Subtotal					\$53,442.50		\$56,470.00		\$61,164.50		\$68,277.00
Subtotal					\$0.00		\$0.00		\$0.00		\$0.00
TOTAL					\$117,975.00		\$126,492.50		\$135,982.50		\$140,685.00

AUGUST 7, 2023
PLANNING COMMISSION MEETING
TOWN OF WATERFORD
415 N. MILWAUKEE ST., WATERFORD, WI

TOWN HALL

5:30 PM

Join Zoom Meeting
<https://us02web.zoom.us/j/84392181914?pwd=cyszVGpVanZTMESzdFpKZ1RuWGhYZz09>

Meeting ID: 843 9218 1914
Passcode: 369539

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF JULY 10, 2023 MINUTES AS PRESENTED.
4. PIER PERMIT- SAMUEL, 29113 WHITE OAK LN.
5. PIER PERMIT- BRATTON, 6624 CANAL LN.
6. CSM- FOAT, 33319 HILL VALLEY RD.- REQUEST FOR 4 LOTS INCLUDING THE PARENT PARCEL
7. REVIEW AND ACTION RE: SHORT-TERM RENTALS: 6232 & 6240 BRIARWOOD CR., 6732 BURMA RD., 5410 W. PENINSULA RD., 6632 CANAL LN., 28935 ELM ISLAND DR.; 28605 BURMA LN.; 6749A N. TICHIGAN RD.; 6749 N. TICHIGAN RD.; 28725 MULBERRY LN.
8. CORRESPONDENCE/PUBLIC COMMENTS
9. FORTH COMING EVENTS-

“Requests from persons with disabilities who need to participate in this meeting or hearing should be made to the Town Chairperson Office at 534-1871 with as much notice as possible”

TOWN BOARD MAY BE IN ATTENDANCE

This notice is subject to amendment up and to the time applicable as allowed by law. Please check with Town Clerk for any changes.

PLANNING COMMISSION MEETING
415 N. MILWAUKEE ST.
AUGUST 7, 2023 @ 5:30 PM
UNAPPROVED/UNOFFICIAL MINUTES

1. Planning Commission meeting was called to order at 5:00 PM by Chair Teri Nicolai. Present: Commissioners Wagner, Mroczkowski, Wenck, Dickinson, Nelson, Derse and Town Attorney.
2. Chair Nicolai led the Pledge of Allegiance.
3. **Commissioner Derse motioned to approve the July 10, 2023 minutes as presented, seconded by Commissioner Mroczkowski. Vote taken: 7-0. Motion carried.**
4. Pier Permit-Samuel, 29113 White Oak Ln.- Peter Wall, contractor for Ms. Samuel, was in attendance- The pier will be permanent. Commissioner Mroczkowski reminded Mr. Wall that there are reflector and address requirements for the pier. **Commissioner Wenck motioned to approve the pier permit, as presented, seconded by Commissioner Derse. Vote taken: 7-0. Motion carried.**
5. Pier Permit-Bratton, 6624 Canal Ln.- Applicant was present. Submitted three proposals. Question was raised as to how wide the canal is and Grant Horn, neighbor, indicated that the canal is about 20' at its widest. Leroy Zierath, 6628 Canal Ln., wants the pier to conform to all the other piers. **Commissioner Mroczkowski motioned to approve pier option #3, as presented, seconded by Commissioner Derse. Vote taken: 7-0. Motion carried.**
6. CSM-Foat, 33319 Hill Valley Rd.- Garrett Foat, applicant, was present. Mr. Foat did voluntarily deed restrict to no further land divisions. lots 1-3 only. **Commissioner Wenck motioned to approve the CSM, seconded by Commissioner Nelson. Vote taken: 7-0. Motion carried.**
7. Review and Action Re: Short-term rentals: 6232 & 6240 Briarwood Cir., 6732 Burma Rd., 5410 W Peninsula Rd., 6632 Canal Ln., 28935 Elm Island Dr., 6417 N Tichigan Rd., 28605 Burma Rd., 6749 A & B N. Tichigan Rd. and 28725 Mulberry Ln.-
 - a) **Commissioner Derse motioned to approve 6232 Briarwood, seconded by Commissioner Nelson. Vote taken: 7-0. Motion carried. Commissioner Dickinson motioned to approve 6240 Briarwood, seconded by Commissioner Nelson. Vote taken: 7-0. Motion carried. Commissioner Nelson motioned to approve 6732 Burma Rd. seconded by Commissioner Wagner. Vote taken: 7-0. Motion carried. Commissioner Nelson motioned to approve 5410 W. Peninsula Rd., seconded by Commissioner Mroczkowski. Vote taken: 7-0. Motion carried.**
 - b) **Commissioner Wagner motioned to approve 6632 Canal & 28935 Elm Island Dr. Vote taken: 7-0. Motion carried.**
 - c) **Commissioner Wagner motioned to approve 28605 Burma Rd. seconded by Commissioner Nelson. Vote taken: 7-0. Motion carried.**
 - d) **Commissioner Mroczkowski motioned to approve 6749 & 6749 A N. Tichigan Rd., seconded by Commissioner Derse. Vote taken: 7-0. Motion carried**
 - e) **Commissioner Derse motioned to approve 28725 Mulberry Ln., seconded by Commissioner Wenck. Vote taken: 7-0. Motion carried.**

8. **Commissioner Derse motioned to move the September 4th Planning to 5:00 pm, September 11, 2023 due to holiday, seconded by Commissioner Mroczkowski. Vote taken: 7-0. Motion carried.**

9. Shoreland Contract Report-

10. Forthcoming Events-

Commissioner Mroczkowski motioned to adjourn the meeting at 5:48 PM, seconded by Commissioner Derse. Vote taken: 7-0. Motion carried.

Respectfully Submitted,

Tina Mayer, Town Clerk

INITIAL SHORT TERM RENTAL APPLICATION- FEE \$750.00
RENEWAL SHORT TERM RENTAL APPLICATION- FEE
\$350.00

DATE RECEIVED: _____

For the license period beginning July 1 20 23
 Ending June 30 20 24

INTERNAL REVENUE SERVICE EMPLOYER ID #: [REDACTED]

CONTACT INFORMATION:
 PROPERTY OWNER NAME: 321Go Ventures Tichigan LLC

PROPERTY MANAGER NAME: Siaw Ming Hwong

24 HOUR PHONE NUMBER: [REDACTED] OWNER PHONE # [REDACTED]

MAILING ADDRESS: PO Box 999, Milwaukee WI 53201

PROPERTY PHYSICAL ADDRESS: 6749 N Tichigan Rd, Waterford WI 53185

EMAIL: 321goventures@gmail.com

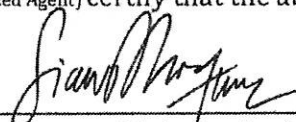
REQUIRED:

<input checked="" type="checkbox"/>	Proof of casualty and liability insurance issued by an insurance company authorized to do business in the State of Wisconsin, with liability limits of not less than \$300,000 per individual and \$1,000,000 aggregate
<input checked="" type="checkbox"/>	Floor plan of the proposed property for rental with requested maximum occupancy
<input checked="" type="checkbox"/>	Site plan including available onsite parking
<input checked="" type="checkbox"/>	Copy of Racine County Public Health Division "License, Permit or Registration"

**** Please note that in the Racine license, they added a "B" to the address to distinguish it from the "A" property ****

All Short-term Rental applications are required to have an annual inspection by the Racine County Health Department.

I, Siaw Ming Hwong (Property Owner OR Authorized Agent) certify that the above property meets the requirement of the Town of Waterford Code.



Signature of Property Owner OR Authorized Agent

Office Use Only:

Date filed:	<u>7/28/2023</u>	Payment Received:	<u>7/28/2023</u>
Planning Review:	<u>8/7/2023</u>	Permit Number:	
Board Review:	<u>8/14/2023</u>	Expiration Date:	
Approval Date:		Registration Fee:	

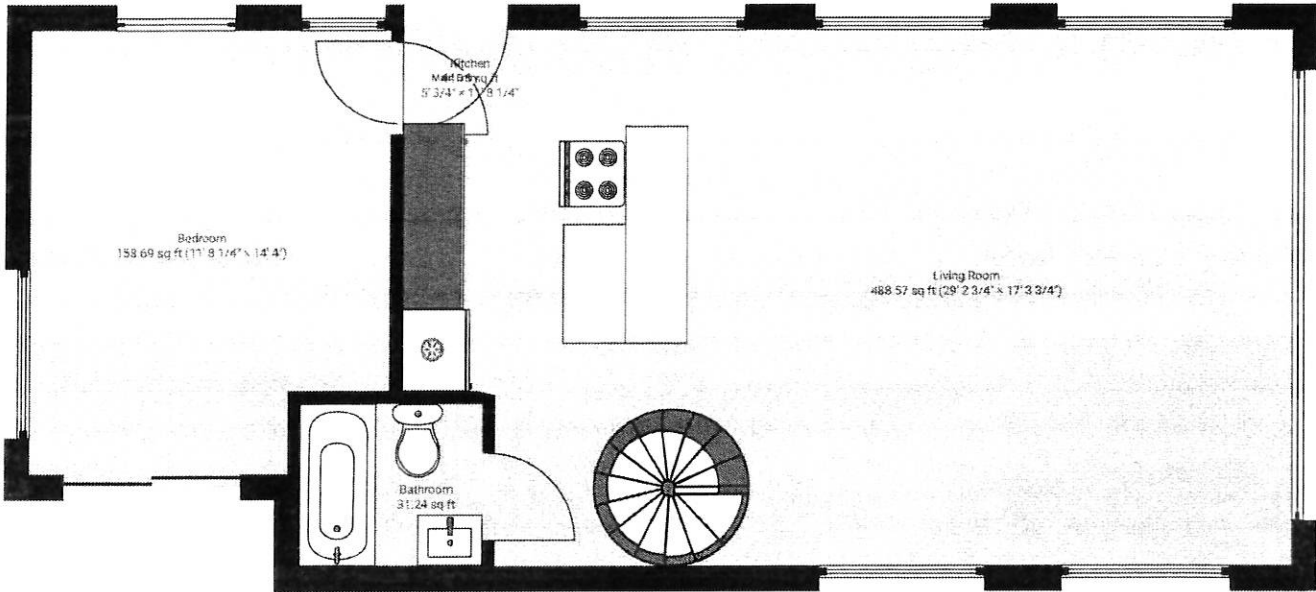
6749

6749 N Tichigan Rd, 53185 Waterford, WI, United States
TOTAL AREA: 1355.62 sq ft • LIVING AREA: 1051.18 sq ft • FLOORS: 2



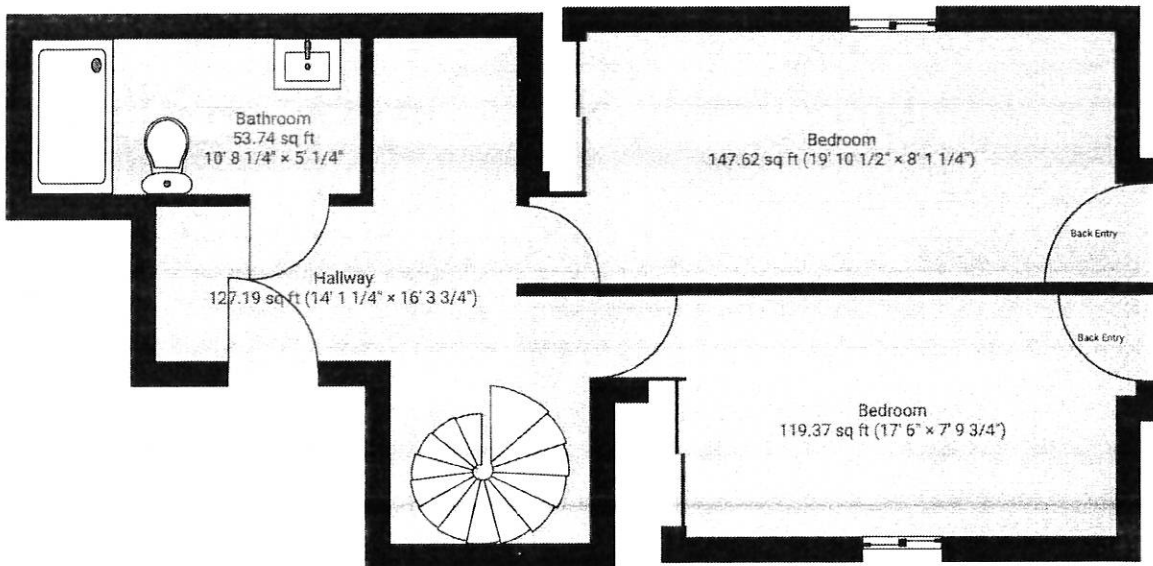
▼ Ground Floor

TOTAL AREA: 787.55 sq ft • LIVING AREA: 787.55 sq ft •



▼ Basement • Level 1

TOTAL AREA: 568.07 sq ft • LIVING AREA: 263.63 sq ft •



THIS FLOORPLAN IS PROVIDED WITHOUT WARRANTY OF ANY KIND. SENSOPIA DISCLAIMS ANY WARRANTY INCLUDING, WITHOUT LIMITATION, SATISFACTORY QUALITY OR ACCURACY OF DIMENSIONS.

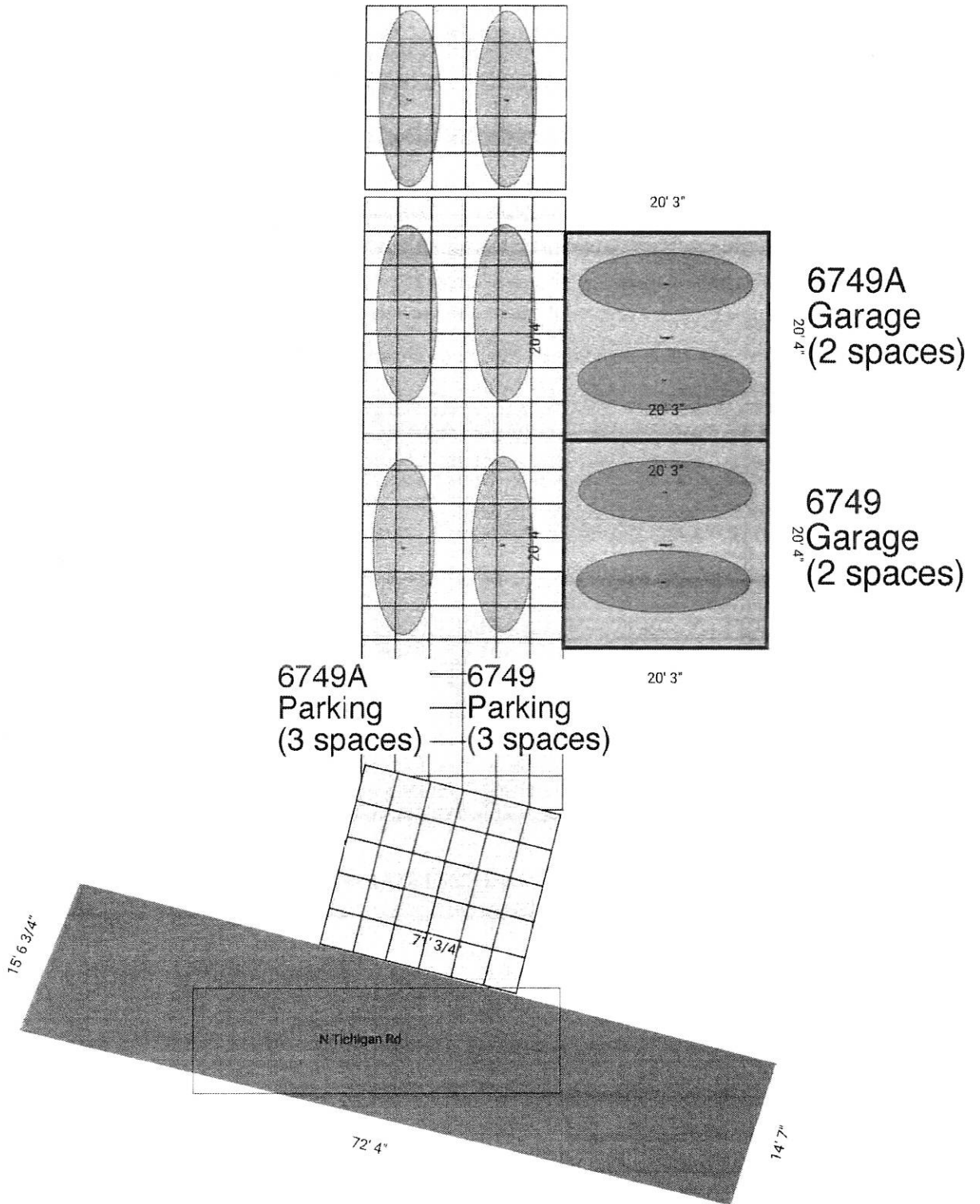


6749A

6749A N Tichigan Rd, 53185 Waterford, WI, United States
TOTAL AREA: 1462.89 sq ft · LIVING AREA: 684.77 sq ft · FLOORS: 2



▼ 6749 + 6749A Driveway and Parking area



6749 Occupancy Plan

Room	Sq Ft	Sleeps
Living Room		488
Bedroom 1		158 2 (1 king bed)
Bedroom 2		147 2 (2 twin beds)
Bedroom 3		120 2 (1 twin bed + portable trundle)
Total Habitable Space	913	6

Max Occupants Plan:

Occupancy Space (sq ft)	Persons
150	1
100	1
100	1
100	1
100	1
100	1
650	6

Bathroom Plan:

Baths	Max Occupants (4 per bath)
2	8

Parking Plan:

	Spaces	Max Occupants (4 per parking spot)
Parking Spaces (6749A):	5	20
Parking Spaces (6749):	5	20
(6749A and 6749 has shared driveway and garages)		



RACINE COUNTY PUBLIC HEALTH
DIVISION

License, Permit or Registration

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Wisconsin statutes and is here by authorized to engage in the activity as indicated below.

ACTIVITY Tourist Rooming House (LTR)	EXPIRATION DATE 30-Jun-2024	I.D. NUMBER JLOO-CSYQDX
LICENSEE MAILING ADDRESS 321GO VENTURES TICHIGAN LLC PO BOX 999 MILWAUKEE WI 53201	NOT TRANSFERABLE	BUSINESS / ESTABLISHMENT ADDRESS 6749B TICHIGAN HOME 6749A N TICHIGAN RD WATERFORD WI 53185

The department may send out a renewal notice as a courtesy, but in the absence of a courtesy reminder it is the licensee that is responsible for remittance of the permit fee to the department before July 1st. All Permits expire on June 30th; it is the responsibility of the licensee to make sure all applicable fees are received by the department before July 15th or a late payment fee will be assessed.

If you do not receive a renewal form prior to June 30th from your licensing authority, you should send in your payment for renewing your permit to the following address:

RACINE COUNTY PUBLIC HEALTH DIVISION
9531 RAYNE RD SUITE V
STURTEVANT, WI 53177
(262)898-4460

* Include the name of your facility and the ID number.

Envelope ab PC on
sent letter
July 20
7/18/2023

INITIAL SHORT TERM RENTAL APPLICATION- FEE \$750.00
RENEWAL SHORT TERM RENTAL APPLICATION- FEE
\$350.00

DATE RECEIVED: _____

For the license period beginning July 1 20 23
 Ending June 30 20 24

INTERNAL REVENUE SERVICE EMPLOYER ID #: [REDACTED]

CONTACT INFORMATION:

PROPERTY OWNER NAME: 321Go Ventures Tichigan LLC

PROPERTY MANAGER NAME: Siaw Ming Hwong

24 HOUR PHONE NUMBER: [REDACTED] OWNER PHONE # [REDACTED]

MAILING ADDRESS: PO Box 999, Milwaukee WI 53201

PROPERTY PHYSICAL ADDRESS: 6749A N Tichigan Rd, Waterford WI 53185

EMAIL: 321goventures@gmail.com

REQUIRED:

<input checked="" type="checkbox"/>	Proof of casualty and liability insurance issued by an insurance company authorized to do business in the State of Wisconsin, with liability limits of not less than \$300,000 per individual and \$1,000,000 aggregate
<input checked="" type="checkbox"/>	Floor plan of the proposed property for rental with requested maximum occupancy
<input checked="" type="checkbox"/>	Site plan including available onsite parking
<input checked="" type="checkbox"/>	Copy of Racine County Public Health Division "License, Permit or Registration"

All Short-term Rental applications are required to have an annual inspection by the Racine County Health Department.

I, Siaw Ming Hwong (Property Owner OR Authorized Agent) certify that the above property meets the requirement of the Town of Waterford Code.

Siaw Ming Hwong

Signature of Property Owner OR Authorized Agent

Office Use Only:

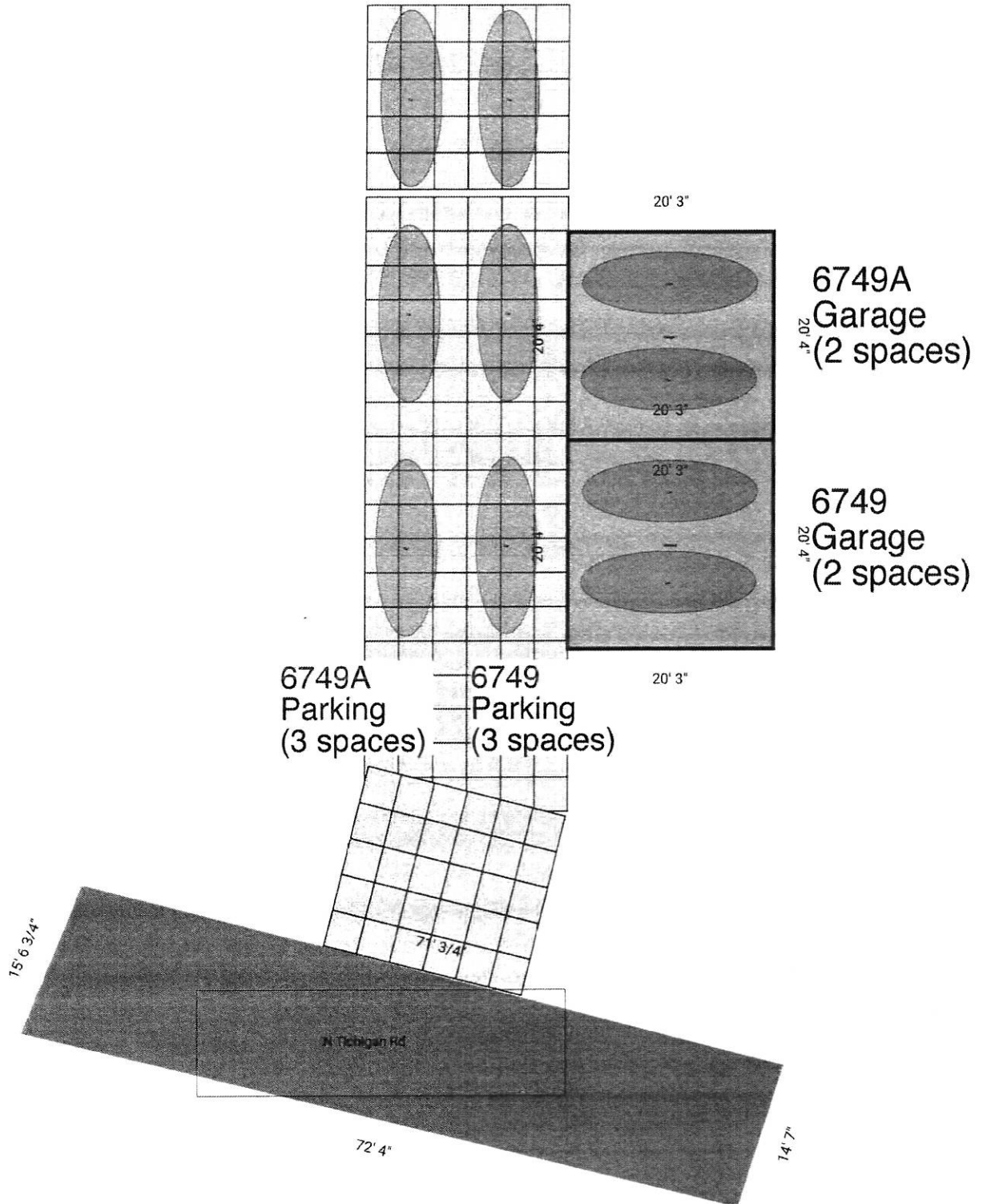
Date filed:	<u>7/18/2023</u>	Payment Received: <u>6/22/2023</u>
Planning Review:	<u>[REDACTED]</u>	Permit Number:
Board Review:	<u>7/10/2023 (A)</u>	Expiration Date:
Approval Date:		Registration Fee:

6749A

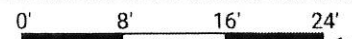
6749A N Tichigan Rd, 53185 Waterford, WI, United States
TOTAL AREA: 1462.89 sq ft · LIVING AREA: 684.77 sq ft · FLOORS: 2



▼ 6749 + 6749A Driveway and Parking area



THIS FLOORPLAN IS PROVIDED WITHOUT WARRANTY OF ANY KIND. SENSOPIA DISCLAIMS ANY WARRANTY INCLUDING, WITHOUT LIMITATION, SATISFACTORY QUALITY OR ACCURACY OF DIMENSIONS.



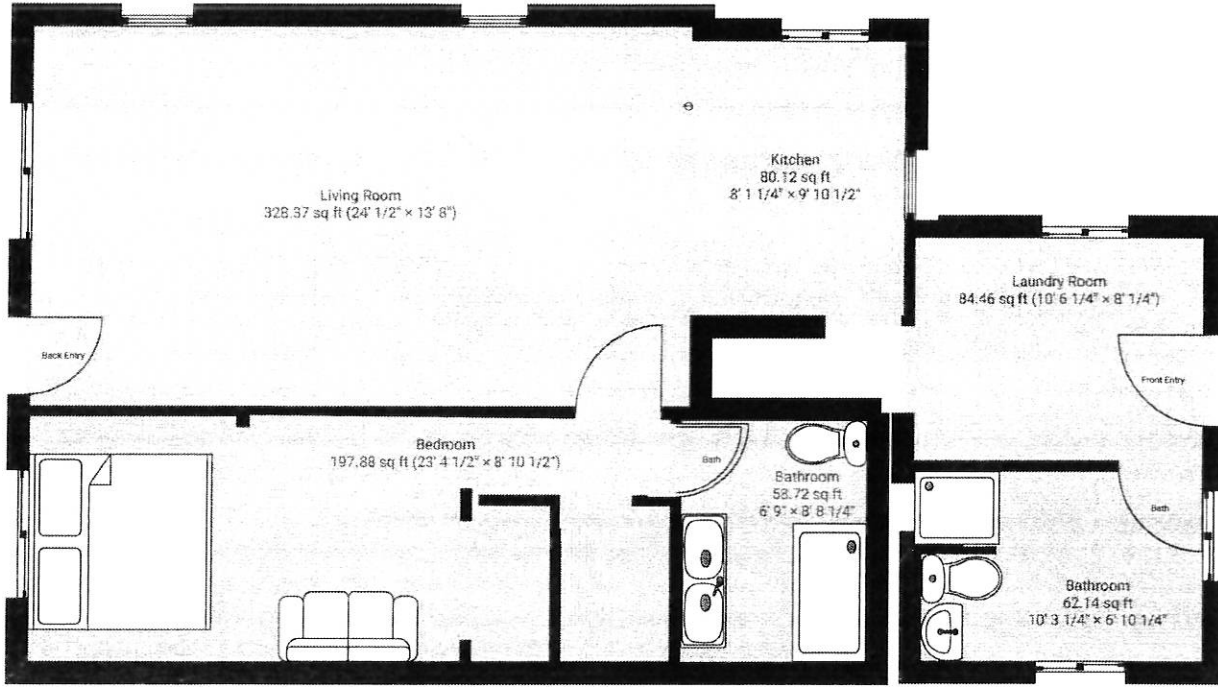
6749A

6749A N Tichigan Rd, 53185 Waterford, WI, United States
TOTAL AREA: 1462.89 sq ft · LIVING AREA: 684.77 sq ft · FLOORS: 2



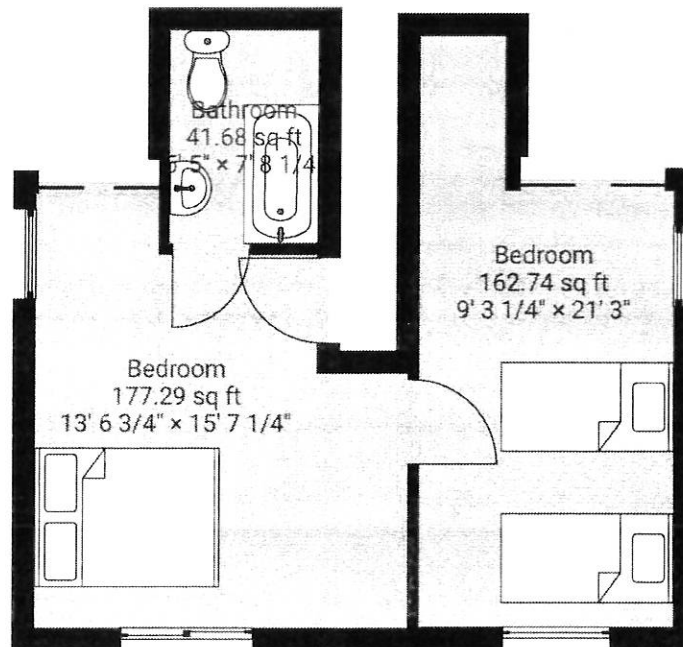
▼ Ground Floor

TOTAL AREA: 978.76 sq ft · LIVING AREA: 617.35 sq ft ·

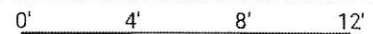


▼ 2nd Floor

TOTAL AREA: 484.14 sq ft · LIVING AREA: 67.42 sq ft ·



THIS FLOORPLAN IS PROVIDED WITHOUT WARRANTY OF ANY KIND. SENSOPIA DISCLAIMS ANY WARRANTY INCLUDING, WITHOUT LIMITATION, SATISFACTORY QUALITY OR ACCURACY OF DIMENSIONS.



6749A Occupancy Plan

Room	Sq Ft	Sleeps
Living Room		328
Bedroom 1		197 3 (1 king bed + 1 sofa bed)
Bedroom 2		177 2 (1 queen bed)
Bedroom 3		162 3 (2 twin beds + portable trundle)
Total Habitable Space	864	8

Max Occupants Plan:

Occupancy Space (sq ft)	Persons
150	1
100	1
100	1
100	1
100	1
100	1
100	1
100	1
850	8

Bathroom Plan:

Baths	Max Occupants (4 per bath)
3	12

Parking Plan:

	Spaces	Max Occupants (4 per parking spot)
Parking Spaces (6749A):	5	20
Parking Spaces (6749):	5	20
(6749A and 6749 has shared driveway and garages)		



**RACINE COUNTY PUBLIC HEALTH
DIVISION**

License, Permit or Registration

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Wisconsin statutes and is here by authorized to engage in the activity as indicated below.

ACTIVITY Tourist Rooming House (LTR)	EXPIRATION DATE 30-Jun-2023	I.D. NUMBER JLOO-CN9TXQ
LICENSEE MAILING ADDRESS 321 GO VENTURES LLC PO BOX 999 MILWAUKEE WI 53212	NOT TRANSFERABLE	BUSINESS / ESTABLISHMENT ADDRESS 6749A TICHIGAN HOME 6749A N TICHIGAN RD WATERFORD WI 53185

The department may send out a renewal notice as a courtesy, but in the absence of a courtesy reminder it is the licensee that is responsible for remittance of the permit fee to the department before July 1st. All Permits expire on June 30th; it is the responsibility of the licensee to make sure all applicable fees are received by the department before July 15th or a late payment fee will be assessed.

If you do not receive a renewal form prior to June 30th from your licensing authority, you should send in your payment for renewing your permit to the following address:

**RACINE COUNTY PUBLIC HEALTH DIVISION
9531 RAYNE RD SUITE V
STURTEVANT, WI 53177
(262)898-4460**

* Include the name of your facility and the ID number.

INITIAL SHORT TERM RENTAL APPLICATION- FEE \$750.00

RENEWAL SHORT TERM RENTAL APPLICATION- FEE

\$350.00

DATE RECEIVED: 7/12/23 *hs*

For the license period beginning July 1 20 23
Ending June 30 20 24

INTERNAL REVENUE SERVICE EMPLOYER ID #: _____

CONTACT INFORMATION:

PROPERTY OWNER NAME: Nina and Paul Bartoshevich

PROPERTY MANAGER NAME: Nina and Paul Bartoshevich

24 HOUR PHONE NUMBER: [REDACTED] OWNER PHONE # ([REDACTED])

MAILING ADDRESS: 3347 S. 98th Street Milwaukee, WI 53227

PROPERTY PHYSICAL ADDRESS: 28725 Mulberry Lane, Waterford, WI 53185

EMAIL: nina@theparalegalservices.com

REQUIRED:

<input checked="" type="checkbox"/>	Proof of casualty and liability insurance issued by an insurance company authorized to do business in the State of Wisconsin, with liability limits of not less than \$300,000 per individual and \$1,000,000 aggregate
<input checked="" type="checkbox"/>	Floor plan of the proposed property for rental with requested maximum occupancy
<input checked="" type="checkbox"/>	Site plan including available onsite parking
<input checked="" type="checkbox"/>	Copy of Racine County Public Health Division "License, Permit or Registration"

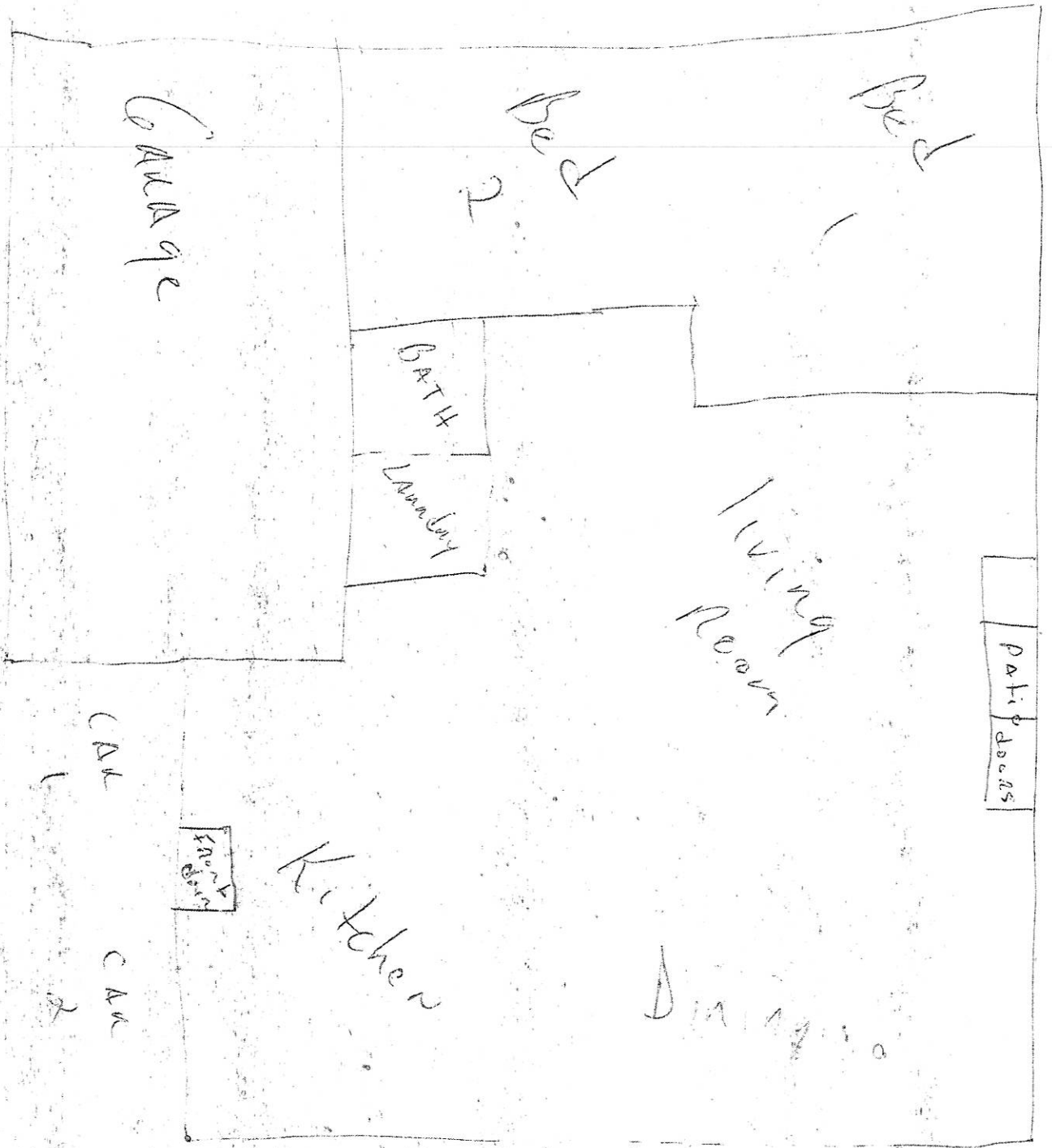
All Short-term Rental applications are required to have an annual inspection by the Racine County Health Department.

I, Nina M Bartoshevich (Property Owner OR Authorized Agent) certify that the above property meets the requirement of the Town of Waterford Code.

Nina M Bartoshevich
Signature of Property Owner OR Authorized Agent

Office Use Only:

Date filed:	<u>7/12/2023</u>	Payment Received:	<u>7/12/2023</u>
Planning Review:	<u>8/7/2023</u>	Permit Number:	
Board Review:	<u>8/14/2023</u>	Expiration Date:	
Approval Date:		Registration Fee:	



28725 Mulberry Ln
Waterford 53185



**RACINE COUNTY PUBLIC HEALTH
DIVISION**

License, Permit or Registration

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Wisconsin statutes and is here by authorized to engage in the activity as indicated below.

ACTIVITY
Tourist Rooming House (LTR)
LICENSEE MAILING ADDRESS
2023 LAKE LIFE, LLC
3347 S 98TH ST
MILWAUKEE WI 53227

NOT TRANSFERABLE

EXPIRATION DATE
30-Jun-2024

ID NUMBER
JLOO-CTGKNO

BUSINESS / ESTABLISHMENT ADDRESS
LAKE LIFE
28725 MULBERRY LN
WATERFORD WI 53185

The department may send out a renewal notice as a courtesy, but in the absence of a courtesy reminder it is the licensee that is responsible for remittance of the permit fee to the department before July 1st. All permits expire on June 30th; it is the responsibility of the licensee to make sure all applicable fees are received by the department before July 15th or a late payment fee will be assessed.

If you do not receive a renewal form prior to June 30th from your licensing authority, you should send in your payment for renewing your permit to the following address:

RACINE COUNTY PUBLIC HEALTH DIVISION
9531 RAYNE RD SUITE V
STURTEVANT, WI 53177
(262)898-4460

* Include the name of your facility and the ID number.

SUBJECT:

Clothing Allowance and Safety Requirements

INTENT:

To regulate and compensate employees for the expenses associated with Town uniforms/attire and safety equipment.

SCOPE:

This policy will apply to all permanent full-time, non-represented, non-contracted employees that are not under any probationary period. This policy will not cover represented/union employees or employees that follow any individual employment contract.

POLICY:

1. The Town will require all employees working in the Department of Public Works to wear safety-toe boots/shoes.
2. The Town will reimburse each employee up to \$400, each calendar year, for all full-time, non-represented Public Works employees.
3. Public Works reimbursable clothing/equipment examples are: Pants, safety-toe boots, high-visibility clothing, gloves, hats and Department name/Town logo shirts.
4. The Town will reimburse each employee up to \$125, each calendar year, for all full-time, non-represented Clerical Staff.
5. Clerical Staff reimbursable clothing must include a Town logo, i.e., polos, sweaters, pull-overs and zip-ups.

PROCEDURE:

1. If the Department is making a purchase for an employee entitled to a clothing allowance, the Department Head is to submit, to the Town Treasurer, for payment. The invoice is to include a date for the current year etailed description of the purchase and the Department Head is to list the employee(s) that is receiving the material(s), the dollar amount that applies to each employee is to be clearly marked as well as the ledger account that applies.
2. If the employee(s) has used their personal credit/debit card or check, the employee(s) is to submit a detailed, paid receipt to the Department Head. The Department Head is to submit, to the Town Treasurer, for payment. The invoice is to include a date for the current year and a detailed description of the purchase and the Department Head is to list the employee(s) that is receiving the material(s), the dollar amount that applies to each employee is to be clearly marked as well as the ledger account that applies. Claims without a detailed receipt will not be reimbursed.
3. Upon receiving the invoice for reimbursement, the Town Treasurer will submit to the Town Board, at their monthly meeting, for approval. Once approved by the Town Board, the Town Treasurer will reimburse the employee(s).
4. Each employee and Department Head is to keep a log for each employee's reimbursements. The Town Treasurer will also keep a record and will not reimburse expenses over the allowed amount.

5. The Town agrees to repair or replace articles of clothing damaged while at work for any non-represented, non-contracted employee or employee following a separate contract. Proof of damage must be made to the Clerk and Treasurer's Office on the day it occurs. The procedure for reimbursement will be the same as outlined above.
6. This policy is to be an addendum to the current Employee Handbook and will be incorporated into the Employee Handbook once it is updated.