

415 N. MILWAUKEE ST.  
WATERFORD, WI 53185  
WATERFORD TOWN HALL

TOWN BOARD AGENDA

SEPTEMBER 11, 2023 @ 5:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/87636869140?pwd=REhuK3R3aDh4UVpvTU81aG9uenhWdz09>

Meeting ID: 876 3686 9140

Passcode: 286986

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOMENT OF SILENCE IN MEMORY OF 9/11
4. APPROVAL OF TOWN BOARD MINUTES DATED AUGUST 14, 2023 AS PRINTED AND SPECIAL MEETING MINUTES DATED AUGUST 14, 2023 AS PRINTED.
5. APPROVAL TO PAY CLAIMS AS PRESENTED/TREASURER REPORT
6. CORRESPONDENCE
7. DEPARTMENT/COMMITTEE REPORTS:
  - (a) Police Dept.
  - (b) Tichigan Fire Co.
  - (c) Waterford Fire & Rescue
  - (d) Waterford Waterway Management District
  - (e) Park
  - (f) Road Dept.
    - Discussion & potential hiring of part-time DPW employee
  - (g) Town Planning Commission Recommendations (See Sept. PC Agenda)
8. OLD BUSINESS:
  - (a) None
9. NEW BUSINESS:
  - (a) Discussion & possible action re: resolution/policy addressing meeting attendance, electronic attendance as it relates to Board members
  - (b) Report from Cooperative Boundary Group
  - (c) Town Board Chairperson's Report

**PUBLIC COMMENTS-** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It will be the policy of the Town that citizens be pre-registered to present comments or suggestions to the Town Board. Registration forms will be available at the meeting and must be turned in to the Town Clerk prior to the start of the meeting. Pre-registered Citizens will be called by name by the Town Chair and are subject to a three-minute time period, per person, with time extensions granted at the Town Board's discretion. Be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments.*

**FORTH COMING EVENTS-**

“Requests from persons with disabilities who need to participate in this meeting or hearing should be made to the Town Chairperson Office at 534-1871 with as much notice as possible”

Revised: Posted 9-8-2023 3:15 pm

**TOWN BOARD MEETING FOR WATERFORD  
415 N. MILWAUKEE ST.  
UNAPPROVED/UNOFFICIAL MINUTES FOR AUGUST 14, 2023**

1. Town Board meeting was called to order at 5:30 PM by Chair Nicolai. Present: Supervisors Gauerke, Schwartz & Ulander, Attorney Dubis, Lieutenant John Nelson, DPW Director, Ken Hinz, WWMD Commissioner Greg Horeth, and residents of the Town. Supervisor Szeklinski was excused.
2. Chair Nicolai led the Pledge of Allegiance.
3. Printed Minutes: **Supervisor Schwartz motioned to approve the Town Board meeting minutes dated July 12, 2023 and Special Board minutes dated July 19, 2023, as presented, seconded by Supervisor Gauerke. Vote taken: 4-0. Motion carried.**
4. Treasurer Report/Payment of Claims- Chair Nicolai read the Treasurer's report. **Supervisor Schwartz motioned to approve the Treasurer's report and pay the claims as presented, seconded by Supervisor Gauerke. Vote taken: 4-0. Motion carried.**
5. Correspondence:
6. Committee Reports:
  - a) Police Dept. Report- Lieutenant Nelson reported that officers were assigned to 376 actual calls, 169 crime preventions and 26 building checks. Lieutenant Nelson read a memo from Chief Johnson, in his absence, about purchasing the two squads that were in the budget. **Supervisor Schwartz motioned to approve the purchase of two squads and outfitted not to exceed \$138,000, seconded by Supervisor Gauerke. Vote taken: 4-0. Motion carried.** Chai Nicolai read the Press Release regarding the potential drowning on August 9, 2023. The Police Dept. thanked all the agencies that responded to this incident. The victim was found safe. Lt. Nelson recognized Supervisor Schwartz for coming out in his pontoon ready to help if needed.
  - b) Tichigan Vol. Fire Co-Nicolai noted that the fire dept. was unable to attend but they did try emailing over their report however it could not be opened by either Nicolai, Schwartz and Clerk Mayer.
  - c) Waterford Fire & Rescue- None
  - d) WWMD- Greg Horeth reported that the transfer barge was down but they hope to get it the end of next week. Waiting on the large cutter to be delivered. Annual Meeting is set for September 23, 2023 at 9:00 am at the Tichigan Lions Civic Center. Will work with Water Patrol regarding the buoys.
  - e) Park Dept.- Ken Hinz reported that they are getting ready for the upcoming events.
  - f) Road Dept.- Ken Hinz reported that the bids had been let out and that Payne & Dolan came in the cheapest. Supervisor Ulander questioned how the roads were picked and that there were roads in worse state than Bayside Cove and Miller Rd. All Board members felt Miller Rd. was at the bottom of the list after the Road Tour. Ulander suggested paving all of Elm Island so that it's all done at once. Supervisor Ulander asked Attorney Dubis is this would have to be rebid if the roads were changing. Dubis noted that historically the board has made some changes to the roads. Discussion regarding N. Lake Dr. and how that should have been on the list. **Supervisor Gauerke motioned award Payne & Dolan for the 2023 road bid project, eliminating Bayside Cove and Miller Rd. and add N. Lake Dr. from Fox River Rd., east side, to as far as the balance of the road money based on the engineers cost estimates, seconded by Supervisor Schwartz. Supervisor Ulander stated that in the future, discussion of which roads to be repaired should be done prior to letting out to bid Vote taken: 4-0. Motion carried.**

g) Town Planning Recommendations-

- CSM- Foat, 33319 Hill Valley Rd.- Garrett Foat was in attendance and voluntarily deeded restricted lots 1-3 to no further land divisions. **Supervisor Gauerke motioned approve the CSM subject to no further land divisions of lots 1-3, seconded by Supervisor Schwartz. Vote taken: 4-0 Motion carried.**
- Short-Term Rentals- See 8 (a).

7. Old Business:

- a) Discussion & possible action re: Audio/Visual Equipment/Meeting Room table- Received 3 bids. Nicolai asked audience members for their thoughts on the proposed equipment and what they thought the Town needed. Tanya Maney indicated she was thinking something on a smaller scale, questioned if the Town really needed big screen monitors. Greg Horeth and Tom Mroczkowski felt that the monitors would be good; could be used for power points. Some of the board members questioned when the last time a power point presentation was given. Consensus was about 2 years ago. Nicolai read the quotes for the meeting room table. **Supervisor Gauerke motioned to approve the bid from Woodwrights, seconded by Supervisor Schwartz. Bote taken: 4-0. Motion carried.**

8. New Business:

- a) Review & Action re: Short-Term Rentals- **Supervisor Gauerke motioned to approve the permits for 6749 A and 6749 N. Tichigan Rd., seconded by Supervisor Ulander. Vote taken: 4-0. Motion carried. Supervisor Schwartz motioned to approve the permit for 28725 Mulberry Ln., seconded by Supervisor Gauerke. Vote taken: 4-0. Motion carried.**
- b) Discussion and possible action re: Department Uniform Allowance- This issue will be discussed at budget time.
- c) Appointment of members to sub-committee for Cooperative Boundary Agreement- Chair Nicolai recommended appointing Supervisors Gauerke and Schwartz and Planning Commissioner Mroczkowski. n Rd., 28605 Burma Rd.- **Supervisor Ulander motioned to approve the recommendations, seconded by Supervisor Schwartz. Vote taken: 4-0. Motion carried.**
- d) Board Liaisons- Nicolai went over the duties of the liaisons.
- e) Town Board Chairperson's Report- Budget workshops will begin early October.

Public Comments- Greg Horeth thanked the police and fire departments for all their help during Balloonfest.

Forthcoming Events-

**Supervisor Ulander motioned to adjourn the meeting at 7:02 pm, seconded by Supervisor Schwartz. Vote taken: 4-0. Motion carried.**

Respectfully Submitted,

Tina Mayer, Town Clerk

**SPECIAL TOWN BOARD MEETING FOR WATERFORD  
UNAPPROVED/UNOFFICIAL MINUTES FOR AUGUST 14, 2023  
IMMEDIATELY FOLLOWING TOWN BOARD AT THE TOWN HALL**

Special Town Board meeting was called to order at 7:05 PM by Chair Nicolai. Present: Supervisors Ulander, Gauerke and Schwartz. Szeklinski was excused.

Purpose: To discuss and potentially act upon MOU as it relates to the Police Union.

7:05 pm- Supervisor Gauerke motioned to move into closed session pursuant to 19.85 (1)(3) reading the WI State Statutes, seconded by Supervisor Schwartz. Vote taken: 5-0. Motion carried.

7:08 pm- Supervisor Schwartz motioned to move into open session pursuant to WI State Statute 19.85(3), seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.

**Supervisor Ulander motioned to approve the MOU as written with the suggested modification of adding “Effective January 1, 2023” after “wage scale of Appendix A of the current CBA, seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.**

Supervisor Ulander motioned to adjourn at 7:10 PM, seconded by Supervisor Gauerke. Vote taken: 5-0. Motion carried.

Respectfully Submitted,

Tina Mayer, Town Clerk

SEPTEMBER 11, 2023  
PLANNING COMMISSION MEETING  
TOWN OF WATERFORD  
415 N. MILWAUKEE ST., WATERFORD, WI

TOWN HALL

5:00 PM

Join Zoom Meeting  
<https://us02web.zoom.us/j/87636869140?pwd=REhuK3R3aDh4UVpvTU81aG9uenhWdz09>

Meeting ID: 876 3686 9140  
Passcode: 286986

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AUGUST 7, 2023 MINUTES AS PRESENTED
4. PIER PERMIT- JENKS, 29040 KRAMER DR. (AFTER THE FACT)
5. PIER PERMIT- 28837 BEACH DR., THE WATERING HOLE
6. CSM- ROTH, 28502 IVY LN (BAUMAN, 28510 IVY LN.; GOLDEN, 28506 IVY LN.) - NOT CREATING ANY NEW LOTS (FOR CLARIFICATION PURPOSES)
7. SHORT-TERM RENTAL- BRATTON, 6624 CANAL LN.
8. CSM- SCHIERL, VACANT PROPERTY SE CORNER OF E. RIVER BAY DR., ADJACENT TO 28621 E. RIVER BAY DR.
9. CORRESPONDENCE/PUBLIC COMMENTS
10. FORTH COMING EVENTS-

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TOWN BOARD MAY BE IN ATTENDANCE

This notice is subject to amendment up and to the time applicable as allowed by law. Please check with Town Clerk for any changes.