

DECEMBER 4, 2023  
PLANNING COMMISSION MEETING  
TOWN OF WATERFORD  
415 N. MILWAUKEE ST., WATERFORD, WI

TOWN HALL

5:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/83524973735?pwd=eFYzZ0V2NXFDaTM2L1F3Q1JiLzIzdz09>

Meeting ID: 835 2497 3735

Passcode: 162515

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF OCTOBER 2, 2023 MINUTES AS PRESENTED (NOVEMBER MEETING WAS CANCELLED)
4. SHORT-TERM RENTAL- ESCH, 6507 WILLOW CT.
5. CORRESPONDENCE/PUBLIC COMMENTS
6. FORTH COMING EVENTS-

“Requests from persons with disabilities who need to participate in this meeting or hearing should be made to the Town Chairperson Office at 534-1871 with as much notice as possible”

TOWN BOARD MAY BE IN ATTENDANCE

This notice is subject to amendment up and to the time applicable as allowed by law. Please check with Town Clerk for any changes.

**PLANNING COMMISSION MEETING  
415 N. MILWAUKEE ST.  
OCTOBER 2, 2023 @ 5:30 PM  
UNAPPROVED/UNOFFICIAL MINUTES**

1. Planning Commission meeting was called to order at 5:30 PM by Chair Teri Nicolai. Present: Commissioners Derse, Nelson, Mroczkowski, Dickinson, Wagner and Town Attorney. Commissioner Wenck arrived at 5:34 pm.
2. Chair Nicolai led the Pledge of Allegiance.
3. **Commissioner Mroczkowski motioned to approve the September 11, 2023 minutes as presented, seconded by Commissioner Nelson. Vote taken: 6-0. Motion carried.**
4. Pier Permit- Thiesenhusen, 6409 N Tichigan Rd- Applicant present. **Commissioner Wagner motioned to approve the pier permit, as presented, seconded by Commissioner Mroczkowski. Commissioner Mroczkowski informed the applicant that he is required to have reflectors on the pier. Vote taken: 6-0. Motion carried.**
5. Pier Permit-Wilinski, 6601 Heidelberg Cr.- Applicant present. **Commissioner Derse motioned to approve the pier permit, as presented, seconded by Commissioner Dickinson. Vote taken: 6-0. Motion carried.**
6. Pier Permit/Town Level Variance-Liebke, 5624 W. Peninsula Rd.- Applicant present. **Commissioner Wagner motioned to approve the pier permit and town level variance, as presented, seconded by Commissioner Mroczkowski. Vote taken: 7-0. Motion carried.**
7. Correspondence/Public Comments-
8. Forthcoming Events-

**Commissioner Derse motioned to adjourn the meeting at 5:37 PM, seconded by Commissioner Nelson. Vote taken: 7-0. Motion carried.**

Respectfully Submitted,

Heather Stratton, Deputy Clerk

**INITIAL SHORT TERM RENTAL APPLICATION- FEE \$750.00**  
**RENEWAL SHORT TERM RENTAL APPLICATION- FEE**  
**\$350.00**

DATE RECEIVED: NOV 10 2023

For the license period beginning Dec 12 20 23  
 Ending June 30 20 24

INTERNAL REVENUE SERVICE EMPLOYER ID #: \_\_\_\_\_

**CONTACT INFORMATION:**

PROPERTY OWNER NAME: HDJ Holdings LLC

PROPERTY MANAGER NAME: Hannah Esch

24 HOUR PHONE NUMBER: [REDACTED] OWNED PHONE # [REDACTED]

MAILING ADDRESS: [REDACTED]

PROPERTY PHYSICAL ADDRESS: 6507 Willow Ct Waterford WI 53185

EMAIL: nerolhose@gmail.com & hmesch415@gmail.com

**REQUIRED:**

<input checked="" type="checkbox"/>	Proof of casualty and liability insurance issued by an insurance company authorized to do business in the State of Wisconsin, with liability limits of not less than \$300,000 per individual and \$1,000,000 aggregate
<input checked="" type="checkbox"/>	Floor plan of the proposed property for rental with requested maximum occupancy
<input checked="" type="checkbox"/>	Site plan including available onsite parking
<input checked="" type="checkbox"/>	Copy of Racine County Public Health Division "License, Permit or Registration"

All Short-term Rental applications are required to have an annual inspection by the Racine County Health Department.

I, LOREN ESCH (Property Owner OR Authorized Agent) certify that the above property meets the requirement of the Town of Waterford Code.

[Signature]

Signature of Property Owner OR Authorized Agent

**Office Use Only:**

Date filed:	<u>NOV 10 2023</u>	Payment Received:	
Planning Review:	<u>DEC 04 2023</u>	Permit Number:	
Board Review:	<u>DEC 12 2023</u>	Expiration Date:	
Approval Date:		Registration Fee:	



**RACINE COUNTY PUBLIC HEALTH  
DIVISION**

**License, Permit or Registration**

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Wisconsin statutes and is here by authorized to engage in the activity as indicated below.

ACTIVITY <b>Tourist Rooming House (LTR)</b>	EXPIRATION DATE 30-Jun-2024	I.D. NUMBER JLOO-CWYKMX
LICENSEE MAILING ADDRESS HDJ HOLDINGS LLC [REDACTED]	NOT TRANSFERABLE	BUSINESS / ESTABLISHMENT ADDRESS LAKEHOUSE GETAWAY 6507 WILLOW CT WATERFORD WI 53185

The department may send out a renewal notice as a courtesy, but in the absence of a courtesy reminder it is the licensee that is responsible for remittance of the permit fee to the department before July 1st. All Permits expire on June 30th; it is the responsibility of the licensee to make sure all applicable fees are received by the department before July 15th or a late payment fee will be assessed.

If you do not receive a renewal form prior to June 30th from your licensing authority, you should send in your payment for renewing your permit to the following address:

RACINE COUNTY PUBLIC HEALTH DIVISION  
9531 RAYNE RD SUITE V  
STURTEVANT, WI 53177  
(262)898-4460

\* Include the name of your facility and the ID number.

Porch

22'

21'6"

16'  
Door

GARAGE

34'

43'

39'

8' Door

4'

18'

30'6"

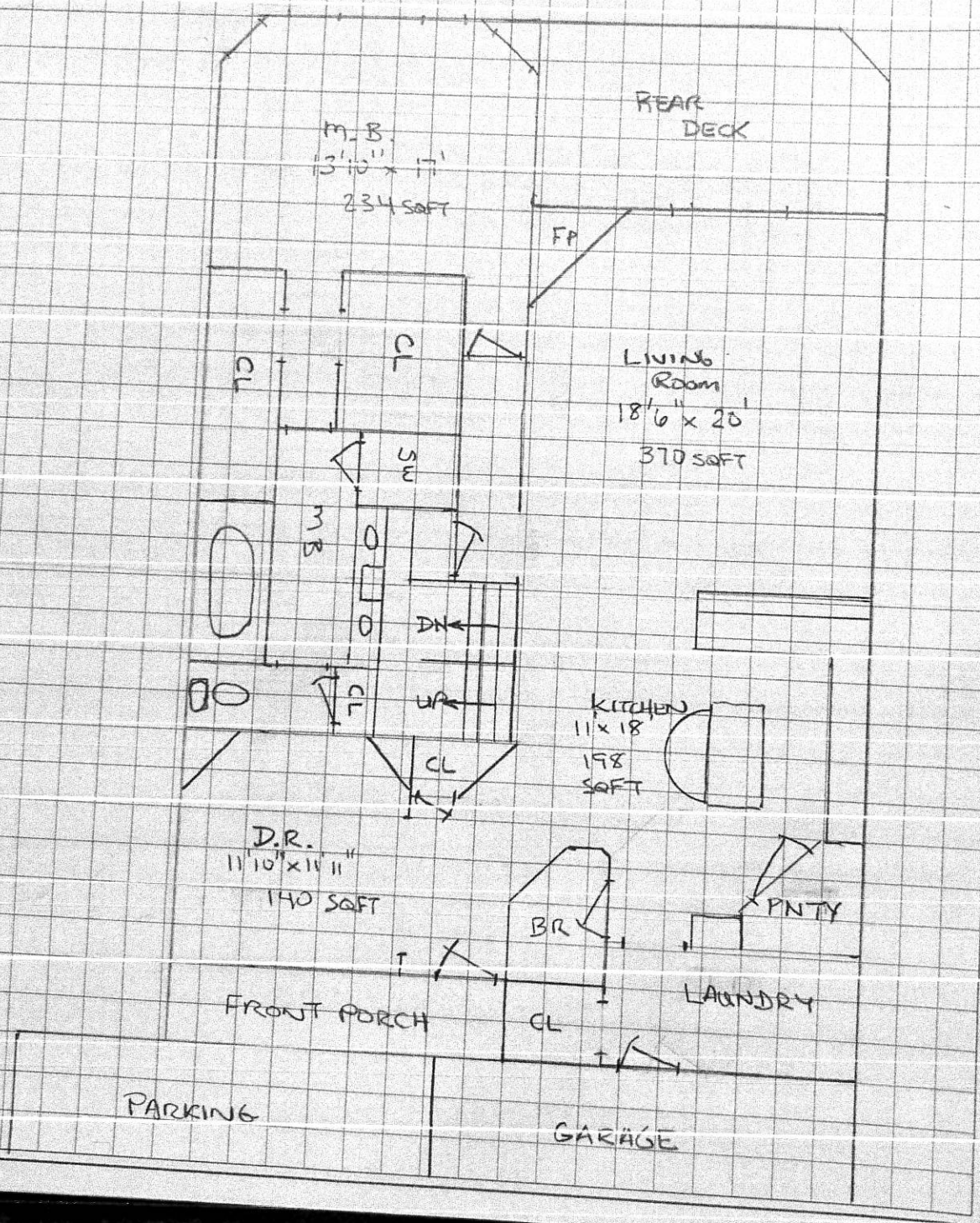
WILLOW CT

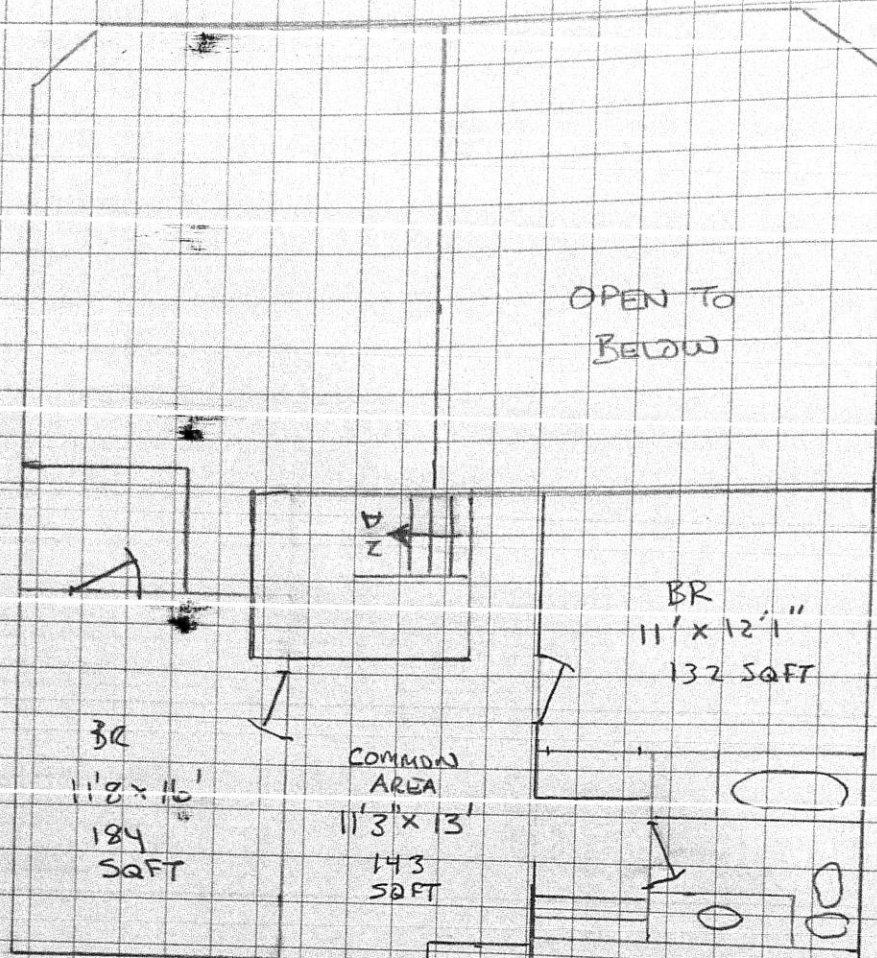
PARKING

6507 WILLOW CT  
WATERFORD, WI

1<sup>st</sup> FLOOR

6507 WILLOW CT





OPEN TO  
BELOW

BR  
11'8" x 16'  
184  
SQFT

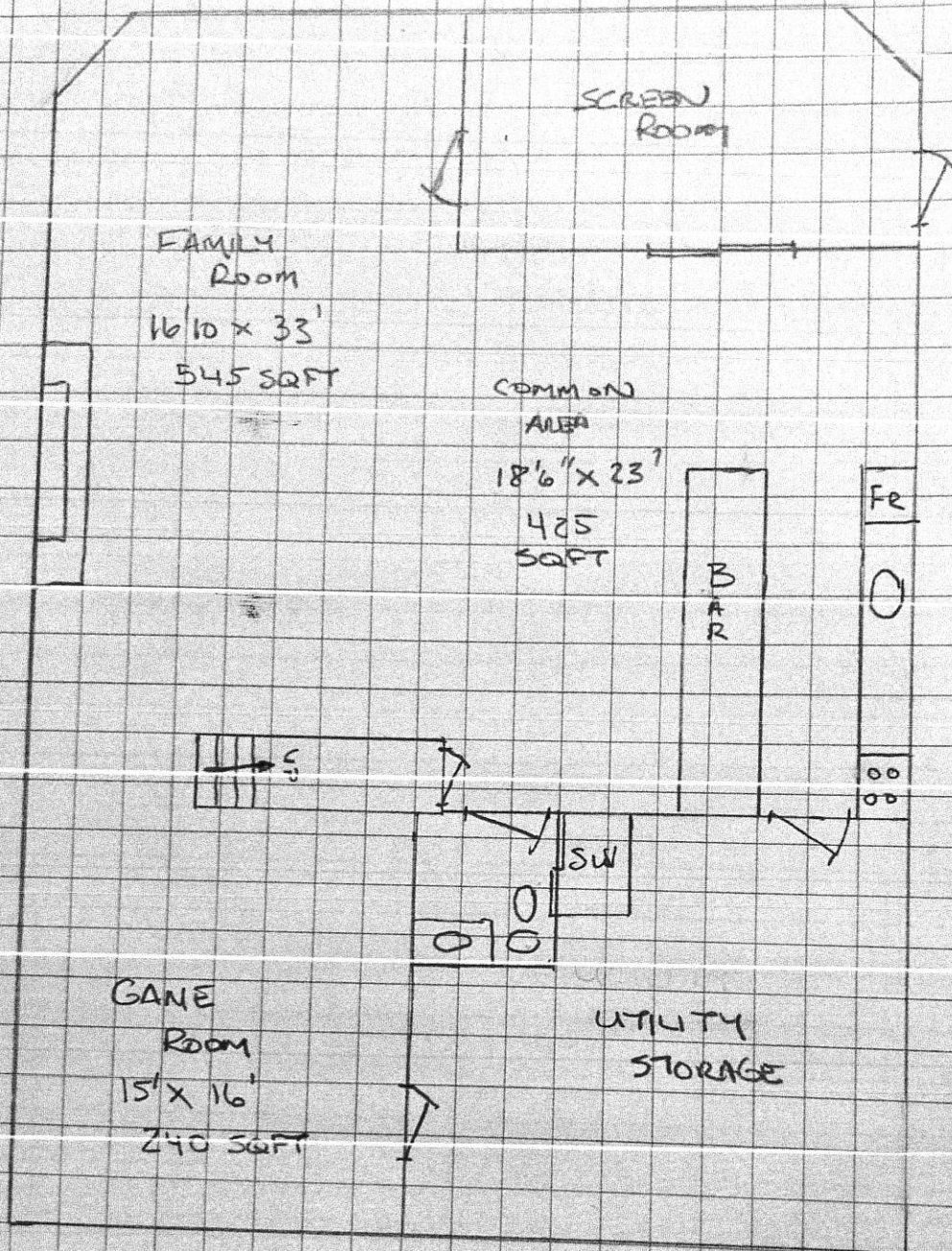
COMMON  
AREA  
11'3" x 13'  
143  
SQFT

BR  
11' x 12'1"  
132 SQFT

2ND FLOOR

6507 WILLOW CT

BONUS  
Room  
13'10" x 30'10"  
420  
SQFT



Lower Level

6507 Willow Ct