

**TOWN OF WATERFORD  
POSITION DESCRIPTION**

<b>JOB TITLE:</b>	<b>Public Works Operator</b>
<b>DEPARTMENT:</b>	<b>Public Works</b>
<b>CLASSIFICATION:</b>	<b>Full-time and Part-time</b>
<b>POSITION REPORTS TO:</b>	<b>Supervisor and Town Board</b>

**Summary:**

The Town is seeking qualified applicants for full-time and part-time positions in the Department of Public Works. Candidates must be at least 18 years of age and have a valid Driver's License and CDL. Duties include, but are not limited to:

**Essential Duties and Responsibilities:**

1. Plows snow and salts in dump truck with wing and plow.
2. Perform landscape and street maintenance activities.
3. Use mowers, snow blowers, trucks, plows, loader, hand tools, power tools or other related equipment in the performance of assigned work.
4. Perform minor repairs and maintenance of buildings; heating, cooling, painting, electrical and plumbing.
5. Brush chipping
6. Operate and complete routine maintenance on a variety of vehicles and equipment, such as, loaders, backhoes, snow plows, salt spreaders, brine systems, power tools, mowers and chainsaws.
7. Perform Janitorial Duties
8. Pick up debris and trash in Town Parks and along Town right of ways.
9. Completes other duties as assigned.

**The ability to weld as well as the ability to maintain, troubleshoot, repair and perform preventative maintenance of the hydraulic and pneumatic systems of machinery and equipment a plus!**

**Educational Background:** High School Diploma or GED equivalent required. A valid CDL is required, with the ability to obtain a Class A within 6 months of employment.

**Knowledge, Skills & Abilities:**

The individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**Required Skills and Abilities:**

- Communicate effectively.
- Work well with a team to solve problems.
- Assist the public in a professional manner.
- Establish and maintain satisfactory working relationships with other Town employees and the public.
- Work independently and efficiently.

- Ability to perform strenuous work, including heavy lifting.
- Ability to carry out oral and written instructions.
- Anticipate on call and respond to weather emergency events requiring road maintenance under adverse weather conditions.
- Ability to pass random drug and alcohol testing.

**Physical Demands:**

Must be able to hear average conversations, reach with hands and arms, walk, bend, crouch, lift, balance and move up to 100 pounds, carry, push, pull, or otherwise move objects.

**Work Environment:**

The noise level in the work environment is moderate to high. Temperature may not be climate controlled. The weekly schedule may be changed as needed.

**Application Information:**

The Town offers a competitive wage and benefit package, for full-time employees, including medical, WRS, vacation, sick time and holiday pay. Full-time starting salary range is: \$45,700 to \$60,300 and is dependent upon qualifications and may be adjusted after completing the 6-month probationary period. Part-time starting wage is: \$17 to \$28 and is dependent upon qualifications and the category of work needing to be completed as well as the time of the day the work is needing to be completed.

Interested candidates should submit an application and resume to: [hstratton@townofwaterford.net](mailto:hstratton@townofwaterford.net).

NO PHONE CALLS!

Application deadline is July 22, 2022 at 3:00 pm.

The Town of Waterford is an equal opportunity employer.